

MINUTES
North Dakota High School Activities Association
Board of Directors
January 24, 2009 - Bismarck, ND

The Board of Directors of the North Dakota High School Activities Association met on January 24, 2009 at the Bismarck Ramkota Hotel. President Lyson called the meeting to order at 1:00 p.m. with all members present.

Following additions to the agenda, motion by Eastgate to approve. Second by Jacobson. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The minutes from November 21, 2008; December 17, 2008; and January 15, 2009 had been made available in the Board packets. Motion by Knodle to approve the minutes of these meetings. Second by Sanstead. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The finance report was presented by the Executive Secretary. Reviewed were the balance sheet, budget and savings/investments reports. Also shared was a preliminary report on the fall activities. Generally, receipts were down and expenditures had increased. Tournament managers are visiting with state venues concerning an increase in some of the expenditures from the facilities. Motion by Looyesen to approve the financial report. Second by Jacobson. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

Cooperative sponsorship applications were reviewed:

1. Enderlin and Maple Valley for softball, 7-12, 2008-2009 (no fee).

Motion by Maus to approve the application. Second by Moe. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

2. Minto and Midway for baseball, 7-12, 2008-2009 (no fee).

Motion by Maus to approve. Second by Ranum. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

3. Shanley and Oak Grove for softball, 7-12, 2008-2009 (no fee).

Motion by Eastgate to approve. Second by Sanstead. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

4. Turtle Lake-Mercer, McClusky and Goodrich for cross country, 7-12, 2009-2010 (no fee).

It was identified one of the applications also listed Underwood. Motion by Maus to approve the coop for the three schools correctly listed and if Underwood wishes to be included, they must

apply separately. Second by Jacobson. After discussion concerning the importance of accuracy on these applications, motion and second were withdrawn. Motion by Maus to table the application for additional information. Second by Moe. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The final draft of the softball regulations for the 2009 season were reviewed. Motion by Schatz to approve. Second by Swiontek. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The Fine Arts Committee report was presented by Swiontek. Late fees and late dates established by the Board will be determined and finalized after staff member Bubbach has an opportunity to meet with the various fine arts advisory committees. Recommendations will be presented to the Board for action at the April or June Board meeting. President Lyson requested an explanation as to how the All-State Music is being run. It was clarified the NDHSAA does not sponsor this event. Motion by Looyesen to approve the report. Second by Sanstead. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

Maus presented a report of the Three-Division plan for girls' and boys' basketball and volleyball. The committee will meet at 2:00 p.m. Sunday, January 25 to finalize the plan for presentation to the General Assembly on Monday, January 26. Motion by Swiontek to bring the concept forward to the General Assembly on Monday, January 26th with the change in the A and B Division region semi-final rounds to be scheduled girl/boy/girl/boy. Second by Moe. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

Moe reported on the Officials Committee with the following recommendations:

1. Officials' Pay – Approve 2.5% increase in officials fees for 09-10 year.

Motion by Sanstead to approve. Second by Looyesen. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – no, Eastgate – yes, Looyesen – yes, Schatz – no, Jacobson – no, Maus – yes, Moe – yes, Lyson – yes. Motion carried 8-3.

2. A list of region and state girls' and boys' basketball officials was given to the committee for review. The Board was informed the Officials Committee approved the contracts for the list of officials as presented.

3. Following a report on the upcoming registration of softball officials, the committee recommends three regional softball umpire workshops.

Motion by Eastgate to approve three softball workshops with one held in Grand Forks, one in Fargo and one in Bismarck. Second by Jacobson. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The Executive Secretary shared an Attorney General decision concerning North Dakota Century Code 44-04-21.1, the open meeting law. It was clarified the party that is requesting notification of upcoming Board of Directors meetings and agendas must electronically receive this information at the same time it is sent to the members of the Board of Directors.

Maus reported on behalf of the Constitution & By-Laws Committee

1. Page 32, #2 – A correction was made earlier and there was no further action.
2. Junior High – The committee agreed the proper decision was made in the situation whereby school administration requested JH students to attend high school basketball practice but later determined that an adequate number of high school students had decided to come out. Therefore, the JH season for those invited individuals did not begin at that time.
3. Cooperative Sponsorship applications were reviewed. Recommended is the adoption of the proposed application form which requires all applying schools must complete the same form rather than each school submitting their individual forms. The following conditions will go into effect July 1, 2009:

Guidelines for NDHSAA Cooperative Applications

The NDHSAA Board of Directors must approve all cooperative sponsorship applications.

Philosophy

One of the NDHSAA Board purposes is to provide a means of participation to students whose schools are unable to support a program on its own.

It is the preference of the Board to approve coops between smaller schools rather than smaller schools with the larger schools.

Improving the win/loss record will not be valid criteria for coop approval.

Action: Effective July 1, 2009

For the application to be considered, the following conditions must be met:

1. A current, single application form must be jointly completed by all applying schools.
2. Schools should be located in the same geographical region.
3. Combined enrollment figures will be used to determine division of competition in all activities except for wrestling and cross country as provided for in the NDHSAA Constitution & By-Laws.
4. The proposed coop must be listed on the NDHSAA website two-weeks prior to Board consideration. Completed applications must be in the NDHSAA office before being listed on the website.
5. Cooperative agreement applications will not be considered via conference call.

6. Any dissolution of cooperative agreements must be approved by the NDHSAA Board of Directors. Before dissolution will be considered during the first three years of a cooperative agreement, schools in the coop must provide proof of support. After three years, an individual school may petition the NDHSAA Board for dissolution.
7. Requests for a cooperative agreement between schools with existing programs must be submitted to NDHSAA prior to the end of the preceding season in that activity with the exception of football. Completed football cooperative agreements must be received by September 15th of the preceding year to be considered by the Board of Directors. If a coop application is submitted following the end of the preceding season, a \$100 late fee must be paid. No coop applications will be considered by the NDHSAA Board of Directors after the following dates:
 - i. Fall Sports-----June 1st, prior to start of season
 - ii. Winter Sports----September 1st, prior to start of season
 - iii. Spring Sports----January 1st, prior to start of season

In the case of emergency coop requests, the Executive Board Committee, upon hearing the reasons, may recommend the application be considered by the Board of Directors.
8. Requests for cooperative agreements involving one or more schools that do not have an existing program must be submitted in accordance with the deadlines as stated in 7i-iii.

Motion by Schatz to accept the rules as presented. Second by Swiontek. Motion by Looyesen to amend the motion to add to #8. Second by Sanstead. A roll call vote was taken on the amendment. Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – no, Moe – yes, Lyson – yes. Motion carried 10-1.

The roll call vote on original motion was Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

Sanstead reported on behalf of the Canvassing with the results of the ballots:

1. NDHSAA Constitutional Ballot amending Part Two, Article X-Amendments, Section I – The vote was 93 yes, 53 no, the amendment passed.
2. Membership to the Board of Directors from the Class B Southwest Region for a four year term – Larry Helvik, Beach ran unopposed.
3. Membership to the Board of Directors from the Class B Northwest Region for a four year term – Clarke Ranum – 104 votes, Dan Stutlien – 45 votes.
4. Membership to the Board of Directors from the Secondary School Principals Association for a four year term – Scott Ulland – 71, Tim Michaelson – 65.

This report will be shared with the General Assembly at the January 26th meeting.

Looyesen reported on Finance Committee meeting recommendations:

1. Professional Staff Salaries – Each professional staff member shall receive a 4% increase with the exception of Schell who will receive a \$10,000 increase plus 4%. Ancillary staff shall receive 4% collectively among them.

Motion by Schatz to approve. Second by Jacobson. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

2. Team Payments – The committee reported for the year 2007-08, \$100,000 was taken from the reserve fund to add toward team payments. Recommended for the 2008-09 year \$50,000 is to be taken from the reserve fund to supplement team payments and 2009-2010 no reserve funds will be taken.

Motion by Eastgate to approve. Second by Schatz. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

3. The committee recommended consideration of the purchase of the Farm Credit Services building located in Valley City.

Motion by Looyesen to go into Executive Session according to North Dakota Century Code 44-04-19.2. Second by Ranum. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

Motion by Looyesen to come out of Executive Session. Second by Eastgate. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

Motion by Looyesen to have the Executive Secretary submit a bid for purchase of the AgCountry Farm Credit Services building by the deadline date of February 11, 2009 and, if advancing to the oral bidding on February 18, 2009, give the Finance Committee and the Executive Secretary the authority to negotiate the final bid. Second by Schatz. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The Board reviewed the recommendations for regional placement of Valley City for the 2009-2010 year. Recommendations are:

- Wrestling – Region 4
- Baseball – Regional
- Golf – Region 1
- Track & Field – Region 4

Motion by Schatz to approve. Second by Moe. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

Schatz reported on the action from the Tournament Committee meeting which was held December 10, 2008 in Carrington.

1. The committee withheld further site assignment until all plans for changes in seasons, etc. have been addressed.
2. Asked for clarification of Wahpeton's request to host post-season tournament events.
3. Awarded sites for State Fastpitch Softball
 - a. Fargo – 2009

- b. Minot – 2010
- c. Grand Forks – 2011

Motion by Maus to approve the sites for State Fastpitch Softball as recommended. Second by Knodle. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

4. The committee discussed awards presentations and the process used, particularly for the Dakota Bowl. The committee will attempt to recommend a respectful but efficient way to present the Dakota Bowl awards.
5. Ticket prices – The committee will study all ticket prices and report to the Board at the April Board meeting.
6. Changed assignment of the Class A Boys' State Golf sites:
 - a. Bismarck – 2009-2010
 - b. Minot – 2011-2012

Motion by Eastgate to approve the site assignments for Class A Boys' State Golf. Second by Jacobson. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

7. The committee recommended scheduling a two-day Dakota Bowl.

Motion by Swiontek to approve. Second by Moe. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – no, Moe – yes, Lyson – yes. Motion carried, 10-1.

The Executive Secretary reported the ball contracts are currently with Spalding for basketball, Tachikara for volleyball and Wilson for football. With the Spalding contract, included is a payment to the association for \$10,000 along with the bid. Gerrells Sports Center will supply school orders. Also, Spalding and Tachikara provide the post-season tournament balls. Motion by Jacobson to approve. Second by Maus. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

President Lyson reported on the Executive Board hearing concerning three schools involved in the Dakota Bowl dressing more than the maximum number allowed. Those schools, Fargo South, Bismarck and Linton will be fined \$500 each for this violation.

Staff member, Schell presented a demonstration on the program, “Articulate” which is used to put together on-line rules clinics. Recommended if the program was purchased, there would be only one laptop for this program as there is a license charge for each computer with this program installed. It was discussed if technology is to replace the face-to-face contact with coaches and officials at rules meetings. Maus asked if there are other alternatives such as I-TV or other systems that could be used. Motion by Schatz to continue to explore this issue. Second by Jacobson. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The Executive Secretary informed the Board of a wrestling report submitted by Dave Carlsrud. This is an update for information purposes. No action is necessary.

The Board read a letter of request from Fargo South to allow track and field athlete, Laura Roesler to compete in the Nike Indoor National Championship Meet as endorsed by the National Scholastic Sports Foundation. Motion by Looyesen to allow this request. Second by Sanstead. A roll call vote was taken: Knodle – yes, Swiontek – yes, Sanstead – yes, Ranum – yes, Eastgate – yes, Looyesen – yes, Schatz – yes, Jacobson – yes, Maus – yes, Moe – yes, Lyson – yes. Motion carried unanimously.

The Executive Secretary presented his report:

1. Assignments were reviewed for trophy presentations.
2. Approved hardship applications for Beach, Turtle Mountain and Fargo North.
3. Bottineau High School has indicated they will not sponsor a girls' hockey program in 2009-10.
4. The Athletic Review results will be posted and the Board will review the recommendations at the March meeting.
5. The Class A Review meeting is being rescheduled. With a conflict re-scheduled for Feb. 11th in Valley City.
6. Spirit of Sport is a new program sponsored by the National Federation. Each state is encouraged to submit a nomination.
7. Minot High School swimming athlete, Daphy Rautson is featured in the recent issue of the National Federation news.

The Board discussed a letter from Bill Michelson concerning the shot clock and the benefits of using this device. Several Class B invitational tournaments have been held using the shot clock. Discussion indicated favorable reports have been shared to various members of the Board.

Next meetings are March 13, 2009 in Fargo and March 20, 2009 in Minot.

Regional meetings for the resignation presentation to the membership will be held February 11th and February 18th.

With no further business, motion by to Sanstead to adjourn. Second by Maus – unanimous.

Respectfully Submitted,
Sheryl Halberg
Asst. to the Exec. Sec.