

MINUTES  
North Dakota High School Activities Association  
Board of Directors  
August 6, 2009

The Board of Directors of the North Dakota High School Activities Association held their meeting on August 6, 2009 in Valley City. President Schatz called the meeting to order at 9:00 a.m. with all members present except Swiontek.

Following an addition, motion by Jacobson to approve the agenda. Second by Looyesen and carried unanimously by show of hands.

The Board was supplied the minutes of the June 15, 16, 2009 meeting for review. Motion by Maus to approve the minutes as read. Second by Sanstead. A vote was unanimous by show of hands.

Harold Rotunda appeared before the Board to report on the audit for the 2008-2009 year. Mr. Rotunda shared with the Board there may need to review the reimbursement policy for the Board and staff. This will be placed on the agenda for the Finance Committee. Motion by Eastgate to approve. Second by Moe. A roll call vote was taken: Maus - yes, Looyesen - yes, Jacobson - yes, Moe - yes, Sanstead - yes, Eastgate - yes, Ulland - yes, Helvik - yes, Ranum - yes, Schatz - yes. Motion passed unanimously.

The Executive Secretary presented the financial report reviewing the balance sheet, budget and savings and investment reports. Also included was the financial report for spring activities and the t-shirt sales report. Motion by Sanstead to approve the report. Second by Jacobson. A roll call vote was taken with the following results: Maus - yes, Looyesen - yes, Jacobson - yes, Moe - yes, Sanstead - yes, Eastgate - yes, Ulland - yes, Helvik - yes, Ranum - yes, Schatz - yes. Motion passed unanimously.

The Board reviewed the request to dissolve the cooperative sponsorships:

- a. TGU Towner and TGU Granville in speech, 2009-2010

Motion by Eastgate to approve. Second by Ulland. A roll call vote was taken resulting in the motion passing unanimously.

- b. Scranton and Bowman in:

- Football, 2010-2011
- Cross Country, 2010-2011
- Speech, 2009-2010
- Wrestling, 2009-2010

Ranum gave some background on the Scranton move in cooperative sponsorships from Bowman to Hettinger. The philosophy of coops was discussed. Moe presented a report on behalf of the Football Committee review of the request from Scranton to move to 9-man with Hettinger via their coops as requested and the implications of how it would affect the new (09-11) football plan. If Scranton's coop application is approved, it would require adjustments in the plan. Motion by Maus to deny the dissolution of the Scranton and Bowman cooperative sponsorship for football as recommended by the Football

Committee. Second by Ranum. A roll call vote was taken with the following results: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion passed unanimously.

c. Medina and Jamestown in girls' cross country, 2009-2010

Motion by Jacobson to approve. Second by Moe. A roll call vote was taken with the following results: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion passed unanimously.

The Board then returned to the dissolution requests from Scranton:

- Cross Country, 2010-2011

Motion by Maus to approve the dissolution. Second by Eastgate. A roll call vote was taken with the following results: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion passed unanimously

- Speech, 2009-2010

Motion by Sanstead to approve. Second by Moe. A roll call vote was taken with the following results: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion passed unanimously.

- Wrestling, 2009-2010

Motion by Jacobson to approve. Second by Moe. A roll call vote was taken with the following results: Maus yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion passed unanimously.

The Board reviewed the application for the following cooperative sponsorships:

a. Hettinger and Scranton in football, 7-12, 2010-2011 (no late fee).

Motion by Moe to deny. Second by Eastgate. A roll call vote was taken: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion to deny passed unanimously .

b. Hettinger and Scranton in wrestling, 7-12, 2009-2010 (late fee).

c. Hettinger and Scranton in boys' track & field, 7-12, 2009-2010, (late fee)

d. Hettinger and Scranton in girls' track & field, 7-12, 2009-2010 (late fee)

e. Hettinger and Scranton in boys' golf, 7-12, 2009-2010 (no late fee)

f. Hettinger and Scranton in girls' golf, 7-12, 2009-2010, (no fee)

g. Hettinger and Scranton in speech, 7-12, 2009-2010, (no fee)

Motion by Helvik to approve cooperative sponsorship requests b. through g. Second by Jacobson. A roll call vote was taken with the following results: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion passed unanimously.

Moe continued the Football Committee report. The committee discussed the AAA teams and adding Davies in the second year of the two-year plan. The committee recommended

staying with the current timeline. Guidelines and timelines will be presented to the membership at the January General Assembly meeting.

Moe presented a report of the Officials' Recruiting & Retention meeting which was held July 7, 2009. Organizations present were NDHSAA Board, NDIAAA, NDHSCA, NDOA and NDHSAA staff. All organizations represented agreed the apprehension of a potential official shortage in the near future is genuine. Cited reasons are:

- A large percentage of current pools of officials are nearing retirement
- Although respectable numbers of new officials are registering every year, more than 60% do not return for a second season
- The shortage will appear first in the more rural areas but major cities also believe they will be affected as well

Reasons cited by the committee:

- Time of games causing officials to leave work early
- Cost of getting started in officiating
- Giving up Friday and Saturday nights
- Unruly behavior by fans and coaches

What the committee recommends:

- Media Blitz "The Good Things About Officiating"
- Officials bringing a potential new official to rules clinics
- Brochure endorsed by all organizations involved
- Reach out to high school students
  - Dual Credit for PE Officiating classes
  - Presentations at camps
- Reach out to coaches at the coaches' convention and rules clinics
- NDIAAA will devote a session at the fall conference in September
  - Policing coaches and fans
  - Giving younger officials an opportunity
- NDOA will look at developing a mentoring program for young officials

The committee requested to hold another meeting after the fall season to assess the progress. Moe was assigned to set up the meeting following the fall season. Ranum asked if there was an issue of some officials associations making it difficult for new officials to get game assignments and asked if there is something that can be done. Carlsrud indicated schools are not always receptive to new officials as they wish to continue to hire the veteran officials. Moe added their school is planning to hire a five-person crew for two of their football games as well as a few of their basketball games where they are hiring a three-person crew. Each game, they are asking the officials to bring a newer official to work with the veteran officials.

Moe reported on a request submitted by Swiontek concerning the setting of the number allowed to be dressed on the sidelines for football playoff games. The request is:

- a. 9-man – 40
- b. Division A – 50
- c. Division AA – 60
- d. Division AAA – 70

The Football Committee advised an adjustment to the recommendation to be:

- a. 9-man – 40
- b. Division A – 50
- c. Division AA – 55
- d. Division AAA – 60

There is a safety concern over the number on the sideline. Motion by Looyesen to approve the Football Committee recommendation. Second by Ulland. A roll call vote was taken with the following results: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – no, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – no. Motion passed 8-2.

Maus asked if the Awards Committee should address the increase in number of players dressed for post-season football and how it relates to awards. Schatz assigned the staff to make key fobs available for the extra coaches and the school will be billed for those awards. The Tournament Committee will also address how to conduct these awards ceremonies and how rosters are listed in the programs.

The Executive Secretary gave a report on their July 17<sup>th</sup> meeting with the Medical Advisory Committee. From that meeting was a formation of a transfer of care form. Following further review by the committee, approval will be requested at the September meeting. The Executive Secretary was directed to have the form reviewed by NDHSAA Attorney Thune.

An update was requested concerning the situation of an injury which occurred at the B Girls' State Basketball Tournament. No change has happened since the report was given at the previous Board meeting.

Staff member Solberg presented the recent issues arising from the use of new technology suits for swimming. The swimming and diving coaches expressed concern at the NDHSCA convention in Mandan and asked to have these two items as recommended by the S&D Advisory Committee be placed on agenda for NDHSAA Board approval Thursday:

1. Legal competitive suits shall be:

- a. Boys - no more than navel to knees
- b. Girls - shoulder to knees (no arm coverage)
- c. Both genders - only one suit may be worn (may be a drag suit)

At this time, the coaches have not addressed the material of the suit as other swim codes have done by restricting to "textile" material. We will wait for direction from the National Federation. Motion by Looyesen to approve the recommendations as presented. Second by Jacobson, unanimous.

2. The leadoff leg of a relay should be considered for a state record and asked the adoption of this change in the State Meet Manual be retroactive. If the Board approves, coaches have the opportunity to check if they have someone in this position from previous state meets.

Motion by Eastgate to approve the request. Second by Moe. A roll call vote was taken with the following results: Maus yes, Looyesen – yes, Jacobson – yes, Moe – yes,

Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes.  
Motion passed unanimously.

The Board discussed the number of Board members that are unable to attend the next regularly scheduled meeting. Motion by Eastgate to change the date of the meeting from September 22<sup>nd</sup> to 23<sup>rd</sup> with the Finance Committee meeting scheduled for the evening of the 22<sup>nd</sup> and the Football Committee meeting prior to the Board meeting on the 23<sup>rd</sup>. Second by Ranum. A roll call vote was taken with the following results: Maus - yes, Looyesen – yes, Jacobson – yes, Moe – yes, Sanstead – yes, Eastgate – yes, Ulland – yes, Helvik – yes, Ranum – yes, Schatz – yes. Motion passed unanimously.

There was no Board correspondence to report.

Eastgate asked about the timeline for the replacement of the Assistant to the Executive Secretary position. The timeline is in place and progress will be presented by the Personnel Committee at a later date.

The Executive Secretary presented his report:

- a. The offer still stands for any Board member who takes the on-line coaches education as provided by the National Federation may voucher the expense which will be paid by the NDHSAA.
- b. We have a high percentage of sub-varsity coaches who are not on staff and would benefit from taking this course.
- c. There are 138 coaches that have taken the blended coaches education course which is a five unit course. The total taking the strictly on-line course is 322 coaches.
- d. The Board was sent replacement pages for the Policy Manual.

The Executive Secretary presented a building update. Upon adjournment, the Board will tour the building.

With no further business, motion by Looyesen to adjourn. Second by Helvik. A hand raise vote was taken resulting in the motion passing unanimously.

Respectfully submitted,  
Sheryl Solberg  
Asst. to the Exec. Sec.

Signed: \_\_\_\_\_ Approved Date: \_\_\_\_/\_\_\_\_/\_\_\_\_