

MINUTESNorth Dakota High School Activities Association
Board of Directors

September 23, 2008 – Valley City, ND

The Board of Directors of the North Dakota High School Activities Association met on September 23, 2008 at the NDHSAA office in Valley City. President Lyson called the meeting to order at 9:00 a.m. with all members present except Looyesen. Clarke Ranum was welcomed as a new member of the Board taking the place of Northwest representative, Wayne Stanley.

Following additions, deletions and corrections, motion by Knodle to approve the agenda. Second by Eastgate and carried.

The Board reviewed the minutes of the August 7, 2008 regular meeting. Motion by Sanstead to approve the minutes. Second by Moe and carried. The August 19, 2008 minutes were reviewed. Motion by Sanstead to approve as amended. Second by Jacobson and carried. The September 12, 2008 special meeting was reviewed. Motion by Jacobson to approve. Second by Knodle and carried. The September 19, 2008 special meeting was reviewed. Motion by Swiontek to approve. Second by Stanley and carried.

The Executive Secretary presented the finance report including the balance sheet, updated budget, and investment report. A list of checks written for August is available if requested for review. Motion by Knodle to approve the report. Second by Maus. A roll call vote was taken with the following results:

Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes;
Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes

Motion carried, unanimously.

The Board reviewed requests for dissolution of cooperative sponsorship programs:

a. Adams-Edmore and Edinburg in football, 7-12, 2009-2010. Motion by Maus to approve the request. Second by Eastgate. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes;
Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes

b. Adams-Edmore and Grafton in boys' hockey, 2008-2009. Motion by Maus to approve the request. Second by Schatz. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes;
Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes

c. Westhope and Melita, Manitoba in football, 2008-2009. Motion by Ranum to approve the request. Second by Moe. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes;
Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes;

Motion carried unanimously.

d. Nedrose Elementary and Minot in boys' and girls' cross country, gymnastics, boys' and girls' hockey, boys' and girls' soccer, boys' and girls' tennis, softball, volleyball and wrestling 2008-2009. Motion by Ranum to approve the request. Second by Jacobson. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, no;
Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes

Motion carried, 9-1

e. Grand Forks and Larimore in swimming. Motion by Sanstead to approve the dissolution request. Second by Knodle. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes;
Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes

Motion carried, unanimously.

A request to approve a cooperative sponsorship application for Lewis & Clark North Shore/Plaza and White Shield in boys' basketball, 9-12, 2008-2009. Because White Shield had an existing program, this application will carry a \$500 late fee. Motion by Maus to approve. Second by Jacobson. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes;
Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes

Motion carried, unanimously

Maus reported on the Class B Re-Districting committee with the results from the two committee meetings:

At the August 7, 2008 in Valley City, the Class B Re-Districting Committee reviewed the preliminary recommendations from the Ad Hoc Committee meeting which was held on May 15, 2008. The recommendations were:

- Meet with the Athletic Directors on Sunday, September 21
- Balance the number of teams in each district (re – alignment) (16 districts; 8 regions)
- Board reviews recommendations at September meeting for a vote at the October meeting
- Timeline
 - 2009/2010 district re-alignment for VB, BBB, GBB
 - 2010/2011 3-day single elimination tournaments
 - 2010/2011 4-team single elimination regional tournaments
 - 2010/2011 Switching of boys & girls basketball seasons

At the Class B Re-Ad Hoc meeting held on September 22, 2008 @ Bismarck, the committee forwarded these recommendations.

- Balance the number of teams in each district (re – alignment) (16 districts; 8 regions)
- Board vote on recommendations at October meeting
- The timeline and recommendations are:
 - 2009/2010 district re-alignment for VB, BBB, GBB
 - 2010/2011 3-day district tournaments
 - 2010/2011 Keep 8-team regional tournaments
 - 2010/2011 Switching of boys & girls basketball seasons

The Board is asked to review the Class B Re-Districting report as finalized below. The committee will present a plan for approval at the October Board meeting.

- Option 1 (2009/2010) – Re-alignment for volleyball, girl’s basketball, boy’s basketball as shown:

[Click here to see the proposed re-alignment](#)

- Option 2

- Phase I (2009/2010): Re-alignment: Valley City assigned to District #5
 - Edgeley/Kulm move from District 5 to District #6

- Phase II (2010/2011)

Study three possible options:

1. 80 – 40 tiered plan
 - Top 40 division B teams in enrollment would be placed in 4 district/regional tournaments and send four teams to state
 - All other division B teams would be placed in 8 districts/4 regional tournaments and send 4 teams to the state
 - 1 state B tournament
2. Super B
 - Combine boys & girls seasons & tournaments
 - 1 super “B” state tournament
3. 3-division system

President Lyson thanked the B Redistricting Committee and the Ad Hoc Committee for their work.

Moe reported on the Football Committee. In the 2010 AAA season with the addition of Davies High School, there will be six teams in the Eastern Dakota Conference and seven teams in the Western Dakota Association with cross-over scheduling throughout the season. It has been established everyone in the AAA division will be guaranteed a schedule. The committee recommended an 8-team playoff with the first round inter-region. The committee has gone on record requesting a 14 team AAA division in the 2011-2012 plan. The committee will meet October 9th in Carrington to finalize the plan. The conference call to review the remainder of football coop sponsorship applications will take place October 1st at 9:00 a.m.

Staff member Bubach presented a report on the fine arts. There is a question concerning the sanctioning fine arts events that are held at universities. There is a rule in place concerning the sanctioning process which has been overlooked for fine arts. Motion by Schatz to relax this rule until the Board has the opportunity to address it at the next regularly scheduled meeting. Second by Sanstead. A roll call vote was taken:

Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes;
Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes

Motion carried, unanimously.

Montpelier HS has requested to change from Region 5 to Region 6 for plays. They are currently in Region 6 for speech. With them being in two separate regions, they are paying a mandatory dues in each region. Motion by Sanstead to approve the request. Second by Jacobson. A roll call vote was taken:

Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes;
Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes

Motion carried, unanimously.

The Board reviewed the assignment of schools competing in one-act plays for the first time. Regional assignments are as follows:

Northern Cass – Region II
TGU Granville – Region VIII
Velva – Region VIII
Fordville-Lankin – Region III

Motion by Sanstead to approve the region assignments. Second by Schatz. A roll call vote was taken:

Ranum, yes; Maus, yes; Sanstead, yes; Knodle, yes; Schatz, yes;
Eastgate, yes; Moe, yes; Jacobson, yes; Swiontek, yes; Lyson, yes

Motion carried, unanimously.

Staff member Schell presented a technology report.

1. Website: The website is being released in increments with the first stage being the schools entering their profile and getting the coaches entered. The schedules and results will be working this week. The progress of the formation of the website will be posted on the public side of the website for those that are looking for team results, etc.
2. The current system of naming cooperative sponsorships does not work with current technology. Coops are currently tied together on the NDHSAA website by name. Schools may have 5 sports or activities that are cooped with the same two schools but have 5 different names. This is confusing for people going to the website and confusing for new administrators and coaches coming in to our

- member schools. After considerable discussion among NDHSAA staff and many member schools, Schell recommended the following:
- 1) NDHSAA re-design cooperative sponsorship application to include one form that must be signed by all participating schools.
 - 2) New Coops
 - a) Set parameters for coop names
 - i) Coops must have the same coop name for all activities among same schools
 - ii) Coop should not include mascot name.
 - iii) Cannot have only nickname as a coop name as name alone is not descriptive enough.
 - (1) Example: "Titans" may be Dickinson Trinity & New England or TGU Towner & TGU Granville or Valley-Edinburg
 - iv) Can't be just letters:
 - (1) Examples: SC/NS (Sargent Central – North Sargent) or S-OG (Shanley – Oak Grove)
 - v) If a coop exists between two schools and a third school is added, the first two schools names must remain the same. It is up to the discretion of the participating schools whether they want to append the coop name to include the new school.
 - vi) Schools may be added to existing coops with no change of coop name.
 - vii) Schools will identify the host school for each sport/activity on the NDHSAA website.
 - 3) Established Coops
 - a) Multiple coops between the same schools must have same name.
 - b) Clean up existing coops removing duplicate/similar coop names
 - c) For schools with similar names, one will be chosen based on NDHSAA records.
 - d) NDHSAA will use coop name of record as the coop name unless changed. If changed, must have agreement of all schools and school boards involved in the coop and NDHSAA Board approval.

- e) Schools will identify the host school for each sport/activity on the NDHSAA website.

Following the presentation of the recommended policy to clean up the coop names and extensive discussion, motion by Knodle to adopt the policy as presented. Second by Schatz. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, no; Schatz, yes; Lyson, yes; Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes

Motion carried, 9-1

The Board discussed the design of a new cooperative sponsorship application. Also discussed were the rules for coops as written in the Constitution & By-Laws. Discussion as to the strict adherence to the guidelines and to how they are handled took place. The process of how emergency meetings are handled was discussed. Motion by Maus have the Constitution&By-Laws Committee establish ground rules and report back to the Board. Second by Jacobson. A roll call vote was taken with the following results:

Eastgate, yes; Moe, yes; Swiontek, yes; Schatz, yes; Lyson, yes; Knodle, yes; Ranum, yes; Jacobson, yes; Maus, yes; Sanstead, yes

Motion carried, unanimously

The Board reviewed a letter from LaMoure concerning the recent divisioning of activities from 325 enrollment to 400 enrollment. The Executive Secretary was directed to write a letter of response indicating the letter was discussed and the Board consensus was to take no action.

The Executive Secretary informed the Board the schedule for the Dakota Bowl has been finalized:

Friday, November 14th - 9-man @ 12:00 noon / Division A 20 minutes following the completion of the 9-man game
Saturday, November 15th – Division AA 3:00 p.m. / Division AAA 20 minutes following completion of the Division AA game.

The Executive Secretary presented his report:

- a. Denied a hardship request from Rolla HS
- b. Denied a hardship request from Dickinson Trinity HS
- c. Approved a hardship request from Turtle Lake-Mercer HS
- d. Denied a hardship request from Grafton HS
- e. Denied a hardship request from Minot HS
- f. There are two pending hardship requests from Minnewaukan
- g. The staff is in the process of developing regulations for softball which will be presented to the Board in October meeting and will ask for final approval at the November meeting.
- h. Building update – The present heating and air exchange system needs to be checked and possibly replaced. Currently he is working with a

company to update the letters on the outside of the building as there has been some wind damage causing missing letters.

- i. Attended the Section V meeting in Missouri. There were a number of items talked about. The NF is working with states to develop an officials education program which will soon be on line. Also in coaches education, sports specific education courses will be available on line. Another part of the coaches' education is a section on parents. Currently in North Dakota, a large number of coaches have taken a coaches education course.
- j. A reminder to the Board of the Board policy that states 80% of the regular meetings must be attended or that Board member is not eligible to attend the summer meeting.
- k. Will be attending the North Dakota Study Council meeting in Devils Lake.

The next regularly scheduled meeting will be October 22 in Bismarck

Eastgate asked if the minutes from conference calls are posted on the website which was confirmed.

Swiontek asked if it would be valuable for the Board to meet with NDHSAA attorney Gary Thune concerning the open meeting laws as well as reviewing Roberts Rules of Order to help in conducting the meeting. The Executive Secretary was directed to schedule a session with Thune at an upcoming meeting.

With no further business, motion by Swiontek to adjourned. Second by Moe and carried.

Respectfully Submitted,
Sheryl Solberg
Asst. to the Exec. Sec.

Signed: _____ Approved Date: ____/____/____