

MINUTES  
North Dakota High School Activities Association  
Board of Directors  
September 23, 2009 – Valley City, ND

The Board of Directors of the North Dakota High School Activities Association met on September 23, 2009 at the NDHSAA office in Valley City. President Schatz called the meeting to order at 9:00 a.m. with all members present except Swiontek.

Following additions and deletions, motion by Looyesen to approve the agenda. Second by Sanstead and carried.

The Board reviewed the minutes of the August 6, 2009 regular meeting. Motion by Jacobson to approve the minutes. Second by Ranum and carried.

The Executive Secretary presented the finance report. Motion by Ulland to approve the report. Second by Moe. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

President Schatz presented a report on behalf of the Executive Committee. The Board reviewed the guidelines for cooperative applications. Attention was brought to number 7, the last sentence, “No coop applications will be considered by the NDHSAA Board of Directors after the following dates.” The Committee recommended the statement be edited to read,

“Coop applications are due in the NDHSAA office by the following dates:

- i. Fall Sports-----June 1st, prior to start of season
- ii. Winter Sports-----September 1<sup>st</sup>, prior to start of season
- iii Spring Sports-----January 1<sup>st</sup>, prior to start of season

Coops will be acted on at the Board meeting following each date.”

Rationale: Coop applications are currently being submitted by Sept 1<sup>st</sup> rather than having all action completed by the date. With the revision, coop applications are now due to the NDHSAA by the previously listed dates. Coops will be acted upon at the meeting which follows each deadline date. Coop applications from schools with existing programs must continue to be submitted by the end of the preceding season or the late fee is applied. Moe stated this would clear up any misunderstandings with due dates. The committee also reviewed the policy requiring the application to be on the website two weeks prior to it being acted upon (page 11, Article 11). The committee suggested deleting the 2 weeks on the website requirement. Moe asked if the purpose of that requirement was to allow schools to respond. It was noted no responses have occurred to this point with any coop that has been posted. Motion by Jacobson to adopt the new deadline statement and eliminate the requirement of posting a coop application on the website two weeks prior to it being acted upon. Second by Ranum. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

The Board reviewed a request for dissolution of cooperative sponsorship programs for McClusky and Drake-Anamoose in football, 7-12, 2010-2011. Supt. Lee Kelm of

McClusky appeared before the Board to give an update of the process of moving all cooperative sponsorships to be with Central McLean. Eastgate asked for clarification if this would be for the 2010-2011 year. Jacobson indicated by dissolving this coop, it would not change the football plan. Helvik asked for point of clarification, is this setting a precedent with the BowmanCounty/Scranton coop. Looyesen stated this is in the middle of a two year plan. Motion by Maus to deny the dissolution and to have the current program continue for the remainder of the two-year football plan. Second by Moe. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously. Supt. Kelm was encouraged to request the removal of grades 7 and 8 and request a new coop at a future meeting.

With the change in the deadlines for coop applications, the following were reviewed for approval:

- a. McClusky and Turtle Lake-Mercer for football, 7-12, 2010-2011

Motion by Maus to deny. Second by Ranum. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

- b. Medina and Gackle-Streeter for junior high girls' basketball and junior high boys' basketball, 2009-2010

Motion by Maus to approve. Second by Helvik. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

- c. Killdeer and Twin Buttes for junior high football, 2009-2010.

Motion by Ulland to approve. Second by Looyesen. A roll call vote was taken: Moe – no, Ulland – yes, Ranum – no, Jacobson – no, Maus – no, Sanstead – yes, Eastgate – no, Looyesen – no, Helvik – yes, Schatz – no. Motion to approve was denied, 3-7.

- d. Shanley and Oak Grove for wrestling, 7-12, 2009-2010.

Motion by Looyesen to approve. Second by Sanstead. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously. It was clarified they would be Division A.

- e. West Fargo & Central Cass for boys' hockey, 2009-2010.

Motion by Eastgate to approve. Second by Helvik. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

- f. Mandan and Sweet Briar for junior high football, 2009-2010.

Motion by Ranum to deny. Second by Jacobson. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

- g. Grand Forks Public Schools & Riverside Christian in all sports.

Motion by Looyesen to approve the request for winter and spring sports for 2009-2010 and fall sports in 2010-2011. Second by Eastgate. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

- h. Grand Forks Public Schools and Fisher, MN in boys' swimming and diving 2009-10.

Motion by Jacobson to approve. Second by Moe. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

President Schatz shared he had denied a request from a member school to consider a hardship appeal by conference call. The Board had previously indicated they wished to discontinue addressing this type of situation via conference call in favor of a face-to-face meeting.

Representatives from Scranton appeared before the Board to appeal a decision concerning their application for dissolution of a football coop with Bowman County. Supt. John Pretzer, Prin. Kelly Pierce and three board members were present to ask the Board to reconsider the recent decision to deny the dissolution of the Bowman County and Scranton Football coop and the football coop application with Hettinger. It was suggested application of dissolution of the 7<sup>th</sup> and 8<sup>th</sup> grade part of the current coop to allow them to play their own junior high football may be a solution to part of the situation. Motion by Eastgate to deny the appeal. Second by Jacobson. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – no. Motion carried, 9-1.

Prin. Sean Safranski of Shanley appeared before the Board to appeal the Executive Secretary's denial of a hardship application. The Executive Secretary shared the results of the hardship interview conducted at Shanley HS with the father, student and Shanley administration. Maus indicated the rules of the transfer need to be upheld and should not be adjusted to fit situations. Motion by Ulland to deny the request. Second by Ranum. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – no. Motion carried, 9-1.

Prin. Steve Lorentzen, Ath. Dir. Justin Fletschock & Westling Coach Travis Lemar of Central Cass appeared before the Board to appeal the Executive Secretary's decision to deny the hardship application. Motion by Maus to deny the appeal. Second by Eastgate. A roll call vote was taken: Moe – no, Ulland – yes, Ranum – yes, Jacobson – no, Maus – yes, Sanstead – no, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, 7-3.

Moe reported on behalf of the Football Committee:

1. Discussed the preliminary guidelines for the 2011-2012 plan.
2. Discussed correspondence received from Four Winds High School concerning their low numbers and the desire to drop out of Region 3 and play an independent schedule in 2010. The committee recommended Four Winds must declare in writing to the NDHSAA and Region 3 teams their intentions no later than October 10<sup>th</sup>.
3. Held discussion as to what to include in the football survey that will be sent to member schools. The committee will meet in Bismarck on October 21<sup>st</sup> from 8:00 a.m. to 10:00 a.m. to select the survey questions that will be used to develop the guidelines for the 2011 & 2012 football seasons.

Motion by Looyesen to approve the report. Second by Helvik. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes,

Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

Looyesen reported on behalf of the Finance Committee:

1. Discussed the reimbursement methods and rate of mileage and per diem and recommended to continue as per Board policy  
Mileage – 55 cents per mile  
Per diem - \$28 per day (\$7, \$9, \$12)
2. Recommended the following fees for live or delayed televising/webcasting of regional and state volleyball
 

Region Volleyball	Live	\$700
	Delayed	\$300
Region Volleyball	Live Per Game	\$300
	Delayed Per Game	\$200
State Volleyball	Live	\$1000
	Delayed	\$500
State Volleyball	Live Per Game	\$600
	Delayed Per Game	\$300

Motion by Sanstead to approve. Second by Moe. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – yes, Helvik – yes, Schatz – yes. Motion carried, unanimously.

Discussion concerning coach's education requirements has been moved to the October agenda.

Staff member Bubach reported to the Board a request from Montpelier to be moved from Region VI back to Region V for play competition. A letter from Montpelier was provided for further information. Bubach indicated the entire region alignments will be studied in the future. Bubach was asked to put together a schematic to provide the entire picture of school regional placements in fine arts. Motion by Jacobson to table for more information. Second by Looyesen. Motion and second were withdrawn. Motion by Eastgate to deny the request and have the NDHSAA look at the big picture and provide more information. Second by Ulland. A roll call vote was taken: Moe – yes, Ulland – yes, Ranum – yes, Jacobson – yes, Maus – yes, Sanstead – yes, Eastgate – yes, Looyesen – no, Helvik – yes, Schatz – yes. Motion carried, 9-1.

President Schatz assigned the Re-Alignment Committee to study regional placements for fine arts prior to the October meeting.

The Board reviewed a letter from Supt. Elroy Burkle of Napoleon requesting the Board to review the policy regarding open gym and out-of-season practice. Moe indicated there is knowledge of abuse of this rule. Maus stated it is important this rule be enforced by the administration of each individual school. The rule was discussed. No action was taken.

The Executive Secretary presented the preliminary draft of a transfer of care form. It was recommended action concerning this form be delayed until there is time to meet with NDHSAA Attorney Thune. A meeting will be scheduled with Attorney Thune and information brought back at the October meeting.

Staff member Carlsrud presented an update on the officials' recruitment program. The Executive Secretary indicated there was support at the NDIAAA conference in Mandan which was held on Monday of the current week. Also shared was pay that is available for football officials working youth football in Fargo in comparison to hours required of a high school official. Carlsrud also indicated the officials have been very helpful in recruitment of officials. Moe reminded the Board the committee is to meet again in November to discuss issues that have arisen from this program.

Rooming needs for future meetings events were issued.

Board correspondence was noted: a. Pierce letter, b. Reitz letter, c. Teske letter

#### Representative Reports:

Moe reported on the 2009 NDIAAA Fall Conference which was held in Mandan on September 21, 2009. From the conference was a list of items:

- a. There was an extensive discussion concerning the website and the functionality of the site. Maus indicated there needs to be a realization the website is a work in progress. The Executive Secretary suggested maybe three weeks into the season is too soon to require a roster, picture, cutline and schedule.
- b. The possibility of going back to a yearly requirement for a physical.
- c. Coop application deadlines were discussed. Maybe there could there be a different deadline for coop applications between schools with existing programs and coop applications between schools where one of the schools does not having an existing program.
- d. There is a need for a state-wide scheduling program within the athletic administrators.
- e. Concern was expressed about the change of the start of girls' basketball and boys' basketball.
- f. Moe shared with the Board an email from the Edgeley Principal citing staff and website concerns.

Jacobson presented a copy of a possible proposal being considered of an amendment to Article II – Classification of Schools which would change competition based on enrollment of 299 which would replace the current 400.

#### The Executive Secretary presented his report:

- a. Shared a list of hardship cases dealt with so far this year.
- b. A letter from Farmers Union Insurance was read to the Board which accompanied their sponsorship check.
- c. Farmers Union Insurance is now our representative for NDIRF. The policy cost was adjusted and the association was reimbursed.
- d. There are more on-line courses for coaches available through the National Federation website.
- e. There will possibly be an effort made for the sanctioning of dance competition.

The next meeting will be in Bismarck on October 21<sup>st</sup>. Committee meetings will be scheduled.

With no further business, President Schatz declared the meeting adjourned.

Respectfully Submitted,  
Sheryl Solberg  
Asst. to the Exec. Sec.

Signed: \_\_\_\_\_ Approved Date: \_\_\_\_/\_\_\_\_/\_\_\_\_