

MINUTES
North Dakota High School Activities Association
June 19-20, 2012, Valley City, ND

The Board of Directors of the North Dakota High School Activities Association met on June 19 and 20, 2012 at the NDHSAA office in Valley City. President Swiontek called the meeting to order at 9:30 a.m. on June 19th with all members present with the exception of Sanstead and Helvik. June 20th all members present with the exception of Moe and Helvik.

President Swiontek welcomed guests including Jeff Dornfeld, Williston HS Athletic Administrator Randy Vigen, Central Valley High School AD; Terry Baesler, Hillsboro AD; and new board members Jim Roaldson, Jamestown High School AD and Jason Wiberg, Devils Lake High School AD.

Following two additions, motion by Auch to approve the agenda. Second by Martin. Motion carried unanimously.

The minutes from the April 16, 2012 Board meeting were provided to the Board. Motion by Ham to approve the April 16, 2012 minutes. Second by Olson. Motion carried unanimously.

The Executive Secretary presented the financial report as of May 31, 2012. A finalized budget report for 2011/12 will be presented in August. Balance sheet, detailed budget and savings and investment reports were made available to the Board. Motion by Ulland to approve the financial report. Second by Hall. Motion carried unanimously.

Winter tournament financial reports were presented by the Executive Secretary. All reports are in with the exception of one wrestling region. Overall winter tournaments were down approximately \$8,000 from the previous year. Spring tournament financial reports will be presented at a later date as all financial reports have not yet been received.

Year-end financial projection was shared with the Board of Directors including estimated amounts for distributions to our member schools.

The Board reviewed cooperative sponsorship dissolution applications:

1. TGU Towner and TGU Granville in boys' golf, 2012-13
Moved to approve by Ulland. Second by Moe. Motion carried unanimously.
2. TGU Towner and TGU Granville in girls' golf, 2012-13
Moved to approve by Ulland. Second by Moe. Motion carried unanimously
3. Watford City and Alexander in speech, 2012-13
Moved to approve by Olson. Second by Brannan. Motion carried unanimously
4. Warwick and Four Winds/Minnewaukan in girls' basketball, 7-12, 2012-13
Moved to approve by Ham. Second by Martin. Motion carried unanimously.
 - i. District Assignment (7) - Warwick
5. Warwick, Tate Topa and Four Winds in football, 7-12, 2013-14
Moved to approve by Brannan. Second by Moe. Motion carried unanimously.
6. Midway and Larimore in wrestling, 9-12, 2012-13
Moved to approve by Auch. Second by Olson. Motion carried unanimously.
7. Barnes County North and Valley City in boys' golf, 7-12, 2012-13
Moved to approve by Auch. Second by Moe. Motion carried unanimously.
8. Barnes County North and Valley City in girls' golf, 7-12, 2012-13
Moved to approve by Auch. Second by Moe. Motion carried unanimously.

6. Coop Applications

1. Hillsboro and Central Valley in football, 9-12, 2013-14, no fee
Moved to approve by Moe. Second by Olson. Motion carried unanimously.
2. Minot High and Our Redeemer's in softball, 9-12, 2012-13, no fee
Moved to approve by Olson. Second by Ham. Motion carried unanimously.
3. Garrison and Max in baseball, 7-12, 2012-13, no fee
Moved to approve by Moe. Second by Auch. Motion carried unanimously.
4. Minot High and Our Redeemers in girls' golf, 9-12, 2012-13, no fee
Moved to approve by Hall. Second by Martin. Motion carried unanimously.
5. Tate Topa, Four Winds and Warwick in JH football, 7-8, 2013-14, no fee
Moved to approve by Moe. Second by Auch. Motion carried unanimously.

Executive Board report was presented by President Swiontek regarding assessed penalties for rule violations.

1. Rolla – use of ineligible music participant at region music
 - a. Letter of reprimand
 - b. Individual forfeiture
 - c. More severe penalties for additional violations
2. North Star – non registered umpire in baseball
 - a. Letter of reprimand
 - b. More severe penalties for additional violations.

An audience was held with Williston Athletic Director, Jeff Dornfeld, concerning the ability of Williston to hold West region volleyball and West region wrestling in 2012/13. Dornfeld reported at the June 4, 2012 WDA AD meeting, the conference voted to move Williston down in the volleyball region rotation so Mandan will be the West region volleyball site due to lack of motel room availability in Williston. West region wrestling is still in question. Dornfeld and the West Region ADs would like to do what is best for the conference, students and parents. They would like additional time to make the decision on west region wrestling. In other discussion, Williston recently held the WDA region baseball tournament and had enough motel rooms and the tournament ran well. Questions raised by Board members included the cost of hotel rooms, student safety, traffic issues and restaurant availability. Dornfeld reported three new motels will open by the end of the summer. He does not see a safety risk to our student athletes. Williston now has additional traffic lights to provide for the movement of traffic in a more efficient manner. Finding places to eat has improved with new businesses opening to ease the congestion at restaurants. Williston does not want to be taken off the list of rotations completely. The Board suggested a Williston fact sheet be put together by Williston High School and sent to Class A Schools. Dornfeld was directed to have more information concerning wrestling by the August board meeting. Mandan will need to issue an invite in order for the board to take action on moving any region tournaments. No action taken.

Tournament site recommendations for Class B Boys' and Girls' Golf, Region and State tournaments were presented to the Board as follows:

GOLF - Boys A

Regions

East	Deadline May 29, 2013	Grand Forks - Country Club	Mark Rerick
West	Deadline May 29, 2013	Dickinson - Heart River	Guy Fridley
State A	June 4-5, 2013	Grand Forks - Country Club	Mark Rerick
GOLF Boys & Girls B			
Regions			
Region 1 Girls	Deadline May 18, 2013	Milnor	Ned Clooten
Region 1 Boys	Deadline May 18, 2013	Forman	Todd Thompson
Region 2 Girls	Deadline May 18, 2013	Oxbow	Perry Piatz
Region 2 Boys	Deadline May 18, 2013	Carrington	Greg Johnson
Region 3 Girls	Deadline May 18, 2013	Larimore	Patti Aanensen
Region 3 Boys	Deadline May 18, 2013	Grafton	Mike Hanson
Region 4 Girls	Deadline May 18, 2013	Garrison	Jason Ermer
Region 4 Boys	Deadline May 18, 2013	Harvey	Dan Stutlien
Region 5 Girls	Deadline May 18, 2013	South Heart	Jerry Perdaems
Region 5 Boys	Deadline May 18, 2013	Dickinson - Heart River	Rick Gordon
Region 6 Girls	Deadline May 18, 2013	Kenmare	Robert Thom
Region 6 Boys	Deadline May 18, 2013	Stanley	Don Fry
State B Girls	May 28-29, 2013	Bismarck - Tom O'Leary	Jeremy St. Aubin, South Border
State B Boys	May 28-29, 2013	Mandan - Prairie West	Todd Thompson, Sargent Central

Moved to approve by Moe. Second by Olson. Motion carried unanimously.

Tournament site recommendations for Class B Track Region tournaments were presented to the Board as follows including possible issue with Valley City – Suggest approve with notation to review in Aug/Sept – Valley City may be redoing track.

TRACK				
Regions - A				
East	May 18, 2013	Fargo South	Cory Lehman	lehmanc@fargo.k12.nd.us
West	May 18, 2013	Dickinson	Guy Fridley	mark.rerick@dickinson.k12.nd.us
Region - B				
Southeast	May 18, 2013	Valley City	Dave Bass	dave.bass@vcsu.edu
Northeast	May 18, 2013	Grafton	Mike Hanson	michael.s.hanson.1@sendit.nodak.edu
South Central	May 18, 2013	Bismarck	Jim Haussler	jim_haussler@bismarckschools.org
North Central	May 18, 2013	Rugby	Scott Grochow	Scott.Grochow@sendit.nodak.edu
Southwest	May 18, 2013	Beach	Brandt Gaugler	Brandt.Gaugler@sendit.nodak.edu
Northwest	May 18, 2013	Watford City	Randy Cranston	rcranston@watford-city.k12.nd.us
State A & B	May 24, 25, 2013	Bismarck	Jim Haussler	jim_haussler@bismarckschools.org

Moved to approve by Auch. Second by Ham. Motion carried unanimously.

District Chair Recommendations were presented and voted upon individually. Results of District Chair Recommendations are as follows:

District Chair Recommendations	Adv. Comm	06/13/12 Athletic Review	6/19-20/12 NDHSAA Board
1. Allow the creation of a 14 foot coaching box that can be adjusted to fit the gym	Y(16-0)		Y(8-1)
2. Switch girls' basketball season to be first and boys' basketball season to be second.	Y(9-6)		N(1-8)
3. Make the boys' and girls' shot clock the same at 35 seconds	Y(13-3)		Y(5-4)
4. Seed State B volleyball, girls' basketball and boys' basketball as follows: The head coaches of the qualifying teams electronically rank the other seven teams 1-7. The high and low rankings are thrown out and the five remaining scores are averaged. The four lowest averages are ranked 1-4, and the remaining four teams are randomly drawn. Ties would be settled by pulling the vote of the other tied teams' coaches and then re-calculate the remaining votes.	Y(12-4)		N(7-2)

The NDHSCA Sports Advisory recommendations were reviewed and acted upon.

2011-12 Winter/Spring Recommendations for NDHSAA Board Consideration	Adv. Comm	06/13/12 Athletic Review	6/19-20/12 NDHSAA Board
Wrestling			
Class A and B			
1. Replace section 1 under "Forfeiture of NDHSAA Tournament" with: A weight class forfeiture in individual competition will result in a forfeiture of that weight throughout the state tournament. The only exception to this rule would be for illness or injury certified by the tournament physician.	X	Y(9-0)	Y(9-0)

2. Eliminate 3A. under "Forfeiture in NDHSAA Tournament". Dual forfeits would no longer affect individual.	X	N(2-7)	N(0-9)
3. Count all medical forfeits and defaults in the individual region tournament towards seeding criteria.	X	Y(8-1)	Y(9-0)
4. Eliminate the 16 event rule from the team and individual regulations.	X	N(2-7)	N(0-9)
5. Bring back the individual pictures rather than the team photo in tournament programs.	X	N(0-9)	N(0-9)
Class A			
1. Add Friday wrestling round to the region tournament.	X	N(1-8)	N(1-8)
Hockey			
Boys' and Girls'			
1. Change point structure for region games--3 points for regulation win, 2 points for overtime or shootout win, 1 point for overtime or shootout loss, 0 points for a regulation loss.	X	Y(9-0)	Y(9-0)
2. Edit region standings tiebreaker (boys) and state standing tiebreaker (girls) to the following:			
If teams are tied at the end of regular season play, their seeding position shall be determined by:			
A. Most points earned in head-to-head competition (double points earned if teams only play once), if still tied,			
B. Most goals scored head-to-head competition (double goals scored if teams only play once), if still tied,			
C. Most regulation wins in region competition (double each regulation win if teams only play once) if still tied			
D. Most points earned against highest ranked team in the region (next team below if teams are tied for first place. Double points earned if teams only play once), if still tied,			
E. Most points earned against next highest ranked team in the region (double points earned if teams only play once). If still tied, continue down the standings until the tie can be broken. If still tied,			
F. Greatest goal differential in all region games, with the maximum of a six goal differential per game (double each goal differential if teams only play once) If still tied,			
G. Coin flip by a NDHSAA representative.	X	Y(9-0)	Y(9-0)
3. Utilize video replay at state tournament. (See Attachment)	X	N(0-9)	N(0-9)
4. Allow the addition of 3 players to the post season roster for a total of 23 instead of 20	X	N(0-9)	N(0-9)
5. Increase the number of allowable games to 25.	X	N(2-7)	N(0-9)
6. Eliminate hockey from the out-of-season coaching restrictions from end of season until Sept. 1.	X	N(0-9)	N(0-9)
7. Grant each afternoon session team a 30 minute skate around the day before the state tournament begins	X	N(0-9)	N(0-9)
Basketball			
A&B			
1. Coaching boxes shall be established as determined by facility.	X	Y(9-0)	Y(8-1)
Class A			
1. Increase the number of regular season allowable games from 19 to 21.	X	Y(8-1)	N(3-6)

2. Increase sophomore game limit to 19 regular season games plus a 3 game post-season tournament.	X	N(0-9)	N (0-9)
Class B			
1. Switch Class B boys' basketball and girls' basketball seasons to girls' season first.	X	Y(7-2)	N(1-8)
2. Set time for shot clocks to be 35 seconds for both Class B boys' and girls' basketball.	X	N(0-9)	Y(5-4)
Gymnastics			
1. Adjust warm-ups for balance beam and floor exercise as per meeting notes. . Adjust warm-ups for Balance Beam and Floor Exercise: Beam: First 3 competitors touch, then competition starts. Team A: Gymnasts 1 & 2 touches. Team B: Gymnast 1 touches. Team A: Gymnast 1 competes. Team B: Gymnast 2 touches Team B: Gymnast 1 competes Team A: Gymnast 3 touches. Team A: Gymnast 2 competes. Team B: Gymnast 3 touches: Team B: Gymnast 2 competes: and so on. Floor Exercise: First 6 competitors touch (2 min.): Team A Gymnasts 1, 2 & 3, followed by Team B Gymnast 1, 2 & 3 touch Team A gymnasts 1 competes followed by Team B 1 competes Team A gymnasts 2 competes followed by Team B 2 competes Team A gymnasts 3 competes followed by Team B 3 competes	X	Y(9-0)	Y(9-0)
2. Adjust competition starting time for Saturday Individual Day to 1:00 p.m.	X	Y(9-0)	Y(9-0)
Swimming & Diving			
1. Following the deadline for state entries, the first communication with coaches is sending a pdf of their individual entries rather than total entries.	X	Y(9-0)	Y(9-0)
2. Require all officials to be NDOA certified rather than just meet referee, diving referee and starter.	X	N(3-6)	N(3-6)
Golf Recommendations			
B Boys' & Girls' Golf Recommendations			
1. Allow the designation of two coaches that can coach from tee to green.	X	Y(7-2)	Y(9-0)
A Boys' Golf Recommendations			
1. Allow players to obtain distance information by using a device that measures distance only.	X	N(0-9)	N(0-9)
Tennis Recommendations			
No Recommendations			
Baseball			
B Baseball Recommendations			

1. Create a January 1st deadline for teams to declare they are sponsoring a team in order to be eligible for post-season competition that season.	X	Y(9-0)	Y(9-0)
2. Create a regulation that limits teams to 36 games and 23 dates prior to the state tournament.	X	Y(9-0)	Y(9-0)
3. Modify the individual inning limitation to 252 innings prior to the state tournament.	X	Y(9-0)	Y(9-0)
A Baseball Recommendations			
No recommendations			
Girls' Soccer Recommendations			
1. Require playing fields used at the State Soccer Tournaments to be a minimum of 110 X 65 yards.	X	N(0-9)	N(0-9)
2. Add boys' and girls' soccer to the list of sports exempt from the out of season coaching rule. End of girls state tournament until August 1.	X	Y(6-3)	Y(5-4)
Track & Field Advisory Recommendations			
Class A and B			
1. For the State Track & Field Meet, change the regulation for lane assignment for the 800 meter run to include a minimum of 5 in the slower section. Regulation shall read: In the 800 Meter Run, there shall be a maximum of 12 runners in the fast section and a minimum of 5 runners in the remaining section.	X	Y(9-0)	Y(9-0)
2. For regular season and post-season, Lane assignments for all races that are run around one or more curves on an 8 lane track shall be:			
8 participants- Lanes 3-4-5-2-6-1-7-8			
7 participants- Lanes 3-4-5-2-6-7-8			
6 participants- Lanes 3-4-5-6-7-8	X	Y(9-0)	Y(9-0)
3. For approval to host a region meet, all events must be held at that site.	X	Y(9-0)	Y(9-0)
4. Set region dates for Friday prior to the state meet to allow for Saturday as a backup date in the event of inclement weather.	X	N(4-5)	N(3-6)
Softball Advisory Recommendations			
1. Require a site hosting the state tournament to have National Federation regulation outfield fences	X	N(0-9)	Y(9-0)
2. Recommend all regular season varsity competition sites to have National Federation regulation outfield fences	X	N(2-7)	N(3-6)
3. Recommend use of the poly-core softball rather than the cork center softball.	X	N(2-7)	N(0-9)

Committee Chair Scott Ulland and staff member Brian Bubach presented the items as recommended by Fine Arts Advisory.

FINE ARTS GRID 2011-12							
Activity/Item	One line rules request for change	Exact Rules with revision, addition, and/or strikeout	Page #	Rationale	Adv.	Review	Board
Speech		Members of the Speech Advisory Committee are elected for a three year term by the CSTAND or coaches at the State Speech Meet of each	5	CSTAND policy/function.	5-0	6-0	9-0

		activity-					
Speech		Students must stay in the preparation room until they are required to speak in a round of competition.	12	<i>Students have been allowed to leave draw room if in another event. Makes current w/practice.</i>	5-0	6-0	9-0
Speech		The NDHSAA shall provide the number of quotations needed.	13 #1 Contest Procedure	<i>Current practice.</i>	5-0	6-0	9-0
Speech		Class B may use 1 round with 3 judges or 3 rounds with 1 judge.	18 #9	<i>Procedure to follow if 8 or less students in a category.</i>	5-0	6-0	9-0
Speech	To "clean up" radio transition	Delete under TIMING- "EXAMPLE: WHEN THE PARTICIPANT STATES, "AND NOW FOR MY COMMENTARY... ", THE "AND" STARTS THE NEW 3 MINUTE SEGMENT"	14	It is in conflict with the wording of the mandatory transition and may be confusing	5-0	6-0	9-0
Speech	Changing region numbers that advance to state	1-8: 2 advance 9-15: 3 advance 16-28: 4 advance 29 or more: 5 advance	19	Regional competitions are getting smaller and fewer events have more than 2 competitors advancing to state.	5-0	6-0	9-0
Speech	No duo partner substitution	Delete: "A partner within a duo who has qualified for state prior to the Regional tournament cannot be excused from the regional tournament and choose another partner for the regional tournament unless the original partner shall not compete at the state tournament." Change to State qualifying duo partners cannot be substituted. If a partner must be changed, the new duo partnership	10	It is the skill of the duo partners working together that makes a selection.	5-0	2-4	0-9

		must qualify for state competition at an invitational or regional tournament.”					
Speech	Electronic filing for extemp	Allow for electronic files of materials: Rule reads: Files shall be checked by the draw room monitor at the beginning of a tournament. Illegal materials shall include previously written speeches or outlines and any electronic device . Electronic files and devices excluding cell phones and smart phones shall be permitted. Penalty: Confiscation of illegal materials. Disqualification shall result if a contestant is detected using an electronic device in the preparation/draw area.	11	<i>'Green'. Expense of creating files.</i>	4-1	2-4	0-9
Speech	Tie-breaking rule	All initial ties for qualifying positions at Class A and B Regional Tournaments will advance to their State Tournament. This does not include invitational tournaments.	19	<i>Past practice. Request to re-implement.</i>	4-1	6-0	9-0
Speech	a. The judge may ask for and hold the script to confer with contest manager.		8 #1b	<i>Concern raised over students not holding actual scripts.</i>	5-0	6-0	9-0
Debate	Ballot ordering	Strike rule 6S	10	Tournament managers would have the flexibility to use the ballot of their choice and not be restricted to the cost of the NFL ballot.	5-0	6-0	9-0

Congress	P. 6 Number 2 ,"All chambers may suspend the rules to allow a questioning period after each speech so that there will be no interruption during a speech on a resolution/bill."	, "All chambers may suspend the rules to allow a ONE MINUTE questioning period after each speech so that there will be no interruption during a speech on a resolution/bill." (the addition is one minute).	6	<i>Current practice.</i>	5-0	6-0	9-0
Congress	Anessa Pfeifer-Johnson moved and Gayle Hyde seconded to strike p. 5 rule 4. (outdated bill).		5	<i>Current practice.</i>	5-0	6-0	9-0
Congress	Denise Raeder moved and Eydie Wagar seconded that at schools at invitational tournaments can run a student for presiding officer in each of the chambers. At state schools can run only five presiding officers at the state tournament.		5	<i>Remove presiding officer limitation from invitational.</i>	5-0	6-0	9-0
Congress	Drop the \$30.00 fee for State Congress		NA	<i>Fee had been used for materials and snacks. Schools to handle individually at their discretion.</i>	5-0	6-0	9-0
Congress	Ribbons should be used for all chambers to designate the various chambers		11	<i>Current practice.</i>	5-0	6-0	9-0
Fine Arts	Return to the flat team plaque rather than the book style plaque for all fine arts.		NA	<i>Concern raised on ease of display.</i>	5-0	6-0	9-0

Congress		Strike Text 7-#16, 8-Committee #3, 9-Rules for entry #3&7, 10-#8Guide, 12-Congress Officials #7, Committee Score #3	7	Regulation double-listed. Changes reflect past vote.	5-0	7-0	9-0
Fine Arts		In-person rules clinic to be provided at C STAND for speech/debate/congress/theatre. Attendees will be marked as completed for season as coach and judge in MVP. Others may complete online.	NA		5-0	7-0	9-0
General	Rules clinic must include specific questions to each competition area.	Currently all judges must be certified with questions that are not debate specific	10	These questions would ensure the preparedness of our debate judges.	5-0	0-7	0-9
Music	3. Delete "cornet" from cornet-trumpet	Cornet-trumpet solos: VI, A. d. Cornet-trumpet ensembles: VI, B. e.	10, and throughout the rules book	<ul style="list-style-type: none"> The term cornet-trumpet is cumbersome, unnecessary. The term trumpet has become the generic term for both instruments. Cornet will be understood as still in this category. 	5-0	7-0	9-0
Music	No entries limitation Class A Wind/Perc Region/State Festivals		p.10 & 12	<i>Class A vocal and strings have been adjusted. No limitation on number of entries proposed-this is due to Class A Inst Region/State contest structure.</i>	5-0	7-0	9-0
Music	Solo & Inst Categories	MVP registration shall be limited to regulation as listed. Erroneous categories to be deleted.	p.10 & 11	Clean up registration screen. Response to Region 8 request. Items 4-14.	5-0	7-0	9-0
Music	MVP Registration			List solo registrations <u>then</u> ensemble registrations alphabetically on registration page.	5-0	1-6	0-9
Music	MVP Deadline			Change MVP registration deadline to 11:59 pm of actual date rather than 12:00 am of following day.	5-0	7-0	9-0

Music	MVP Registration		Allow for inaccurate gender registrations to be appropriately placed (e.g. girls/boys vocal solo)	5-0	7-0	9-0
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Committee Chair Scott Ulland reported on fine arts committee.

1. Report of discussion regarding the Carrington letter expressing concerns with speech students competing in National Forensic League (NFL) during the same time period as region and state class "B" speech giving students competing in NFL and NDHSAA sponsored speech a possible competitive advantage. The NDHSAA does not allow students in other activities to compete in outside activities of similar nature during their season.
 The committee's recommendation was to table this issue until staff member Bubach can do more research. Bubach will be conducting a survey of NFL schools and the dates and times they are held.
2. Report of Committee Discussion of Devils Lake HS request to change the Class A Festival to a competition using guidelines currently in force for Class B Play Competition.
 Currently Class A Play Festival is not a competition it is a festival. Recommendation to change the Class A Festival to a competition using guidelines currently in force for Class B Play Competition. Motion by Auch to change the Class A Festival to a competition using guidelines currently in force for Class B Play Competition. Second by Moe. Motion carried unanimously.
3. State B Music Site Manager fees
 Staff member Bubach reported trouble securing locations for Class B Music Festival due to site requirements, # of rooms, etc. Bubach met with Bismarck State College and came up with ideas to make hosting more enticing. Increasing manager fees would possibly help. Currently there is a site manager fee of \$300 and a contest manager fee of \$300. Recommend site manager fee be changed from \$300 to \$600 and contest manager fee be changed from \$300 to \$450. Motion by Ulland to recommend site manager fee be changed from \$300 to \$600 and contest manager fee be changed from \$300 to \$450. Second by Ham. Motion carried unanimously.
4. The Region I request to move Class B One-Act Plays to a one day event and allow one team per region to advance to state was reviewed. Currently the Class B One-Act Plays are held over two days, with two teams per region advancing to state. The top 4 from each site advance to the finals on the second day. There are difficulties securing a site due to the requirement of two stages for two days. Committee recommendation to allow Staff member Bubach more time to research this request.

Staff member Schell presented the NDHSAA 2012-13 Technology Plan to the Board for review and approval. The plan includes current year evaluation of technology and recommendations for the coming year along with a proposed budget for the next three years. Motion by Martin to approve 2012-13 technology plan. Second by Moe. Motion unanimously carried.

President Swiontek offered the final draft brochure for coaches' education which was approved at the April 16th meeting for Board comment, discussion and suggestions. Details included in the plan are as follows:

Beginning the fall of 2013 all coaches who work with student-athletes in grades 9-12 must be certified. To become certified a coach must complete the requirements for a NDHSAA Coaching Permit. Those requirements are:

- Complete the National Federation of State High School Associations (NFHS) Fundamental of Coaching on-line course or have completed the course while in college within the past two years.
- Complete the NFHS Concussion Management Course.
- Complete a First Aid Course
- Be certified in Cardiopulmonary Resuscitation (CPR) and in the use of Automated External Defibrillator (AED) every two years.

Coaches who have graduated from college with a coaching minor which include Fundamentals of Coaching, First Aid, CPR and Concussion Management, will be given a Coaching Permit if the coach has graduated from college within four years of the application for the permit.

The coaching permit must be renewed every five years (except for the CPR requirements).

- To renew the coaching permit, each coach must be certified in CPR, Concussion Management, up to-date on all appropriate rules clinics and complete at least two of the requirements below.

Requirements for re-certification for the NDHSAA Coaching Permit: (Must complete **two** of the following within five years of receiving coaching permit)

- Attend one ND High School Coaches Association Conventions over five years.
- Complete five hours of training at a national, state or local coaching clinic.
- Complete one sport-specific course from the NFHS.
- Complete one of the elective courses from NFHS: Engaging Effectively with Parents, Teaching Sport Skills, Teaching and Modeling Behavior, or The NCAA Eligibility Course.

If a coach does not complete the certification the respective school and the coach will receive a warning for the first offense, a second offense will result in a \$200 fine to the school for each violating coach and \$200 for each violating coach.

Motion by Auch to approve the coaches' education requirement described in the draft brochure. Second by Martin. A roll call vote was taken. Moe – yes, Martin – yes, Auch – yes, Hall – yes, Olson – yes, Ham – yes, Ulland – no, Brannan – yes, Swiontek – yes. Motion carried (8-1).

Washburn HS and Region 8's request to establish a declaration date for Class B Baseball, tabled from the April 16, 2012 meeting, was approved through athletic review.

The 2012-13 Board organization determined the president and vice president. Motion by Moe to elect Ulland president with second by Martin. Motion unanimously carried. Motion by Brannan to nominate Olson for vice president with second by Ulland. Motion unanimously carried.

Executive Secretary Sylling reported the one-day 2012 Dakota Bowl schedule was determined after meeting with Jim Sande, representative NBC North Dakota Sports. Schedule is as follows:

Friday, November 9, 2012

Game 1 - 9:00 am – Division A

Game 2 - 20 minutes after Game 1 (Appx. 12:00 pm) – 9-Man

Game 3 - 20 minutes after Game 2 (Appx. 3:00 pm) – Division AA

Game 4 - 6:30 pm – Division AAA

Randy Vigen, Central Valley High School AD and Terry Baesler, Hillsboro AD appeared before the Board to appeal the April 16th Board decision regarding the Central Valley and Hillsboro football coop. Vigen reported since the April 16th meeting the number of students that will not be able to participate in varsity football this year is two students, instead of two to four. They would like to request these two students be able to participate. There is not a possibility of them participating in JV football as Central Valley alone does not have enough students to field a team this coming year. The possibility of a hardship was discussed, however as per the NDHSAA By-Laws, hardships are specifically reserved for transfer students and may not be granted for athletic purposes. Due to the unique situation, Board members felt something should be placed in the football plan that will accommodate changes similar to this that may happen in the second year of a two year football plan.

Motion to allow the football coop of Central Valley and Hillsboro to be effective for the 2012/13 school year for seniors only by Brannan. Motion dies for lack of second.

After additional discussion, motion to table this request and refer to the football committee to develop criteria allowing participation of schools in similar situations as Central Valley and Hillsboro. Motion by Ham directing the board to make a decision by conference call before June 30, 2012. Second by Moe. A roll call vote was taken. Moe - yes, Martin - yes, Auch - yes, Hall - yes, Olson - yes, Ham - yes, Ulland - yes, Brannan - yes, Swiontek - yes. Motion carried unanimously.

The Board discussed a letter from Central Valley and Hillsboro High Schools requesting a change on the coop application form allowing schools to coop sub-varsity in grades 9-12. Motion to deny by Moe. Second by Martin. Motion carried unanimously.

Board discussion of a request from Warwick HS allowing a Warwick High School girls' basketball player to continue to play for the coop with Four Winds/Minnewaukan even though Warwick has been removed from the coop. Motion to deny by Ulland. Second by Auch. A roll call vote was taken. Auch – yes, Moe – yes, Martin – yes, Ulland – yes, Brannan – no, Hall – yes, Olson – yes, Ham – yes, Swiontek – yes. Motion carried (8-1).

Board Member Auch introduced Kevin Dvorak from the North Dakota Community Foundation (NDCF) who made a presentation to the Board concerning creation of an NDHSAA foundation. Permanent endowment and special projects were the two types of foundations discussed. The NDCF assists and manages foundations. Due to the 501 C3 status of the NDHSAA, a restricted account could be set up under our own umbrella. The suggestion of an NDHSAA foundation was discussed with some purposes being scholarships, funding activities at our schools, funding distinguished students, and funding special projects. Board consensus was to pursue setting up a foundation after the strategic plan is finalized.

The Board discussed a letter from Alexander HS requesting a home school student from another district to be eligible to compete in speech for Alexander HS. Executive Secretary Sylling read an excerpt from ND Century Code that specifically prohibits a home school student from competing for any other district except their district of residence or a private school. Motion by Ham to deny an Alexander HS request for a home school from another district to be eligible to compete for Alexander HS. Second by Olson. Roll call vote – Motion to deny passed unanimously.

The Board discussed the fact that when the State A and B Softball State tournament was combined for 2011/12, the tournament manager's fee was not adjusted. Motion by Olson to increase the manager's fee for the combined State A & B Softball tournament from \$500 to \$800 retroactive to this year. Second by Martin. Motion carried unanimously.

Finance committee chair Ham reported on the finance committee meeting.

1. Secretary Sylling presented the proposed budget to the Board for approval. Motion to approve preliminary budget by Olson with second by Hall. Motion carried unanimously.
2. A letter from Wahpeton concerning the amount of fines was considered. Currently the first coach is \$50 and the second coach is \$100. Motion to change the fine structure to the same amount for all fines (first coach and second coach \$50) by Moe with second by Martin. Motion carried unanimously.
3. A health insurance issue for employee Sue Carlsrud was discussed. NDHSAA current employment policy states health insurance will be paid by the NDHSAA for 24 months following the retirement of any executive staff member who has reached his/her 60th birthday and has served the Association for at least 15 years. This benefit will be eliminated on June 30, 2014. Until its elimination, employees that have retired and have or will reach age 65 during this two-year period will receive Medicare supplement (Schedule F) as a benefit. Dave Carlsrud was covered under said policy and as of June 30th, his benefits with NDHSAA cease. As a current employee, Sue Carlsrud is entitled to family health insurance. She has been covered with a single policy and NDHSAA has covered the Medicare supplement (Schedule F) for Dave Carlsrud. Instead of changing to a family insurance policy, the Carlsrud's would like to continue what they are doing now. The recommendation of the committee would be to continue what we are doing now. The Executive Secretary was directed to explore the legalities of continuing this arrangement with legal counsel.

Motion to approve the finance committee report by Martin second by Auch. Motion carried unanimously.

President Swiontek recognized Justin Fletschock as the newest NDHSAA employee.

A letter of request from Grand Forks Red River requesting a waiver of Article XIV, Section III, Part a of the By-Laws to allow two boys' tennis athletes to participate in the USTA Regional Tournament in Rapid City as this is a qualifier for the 2012 Orange Bowl International Tennis Championships. Ulland moved to approve Second by Auch. Motion carried unanimously.

Dr. Marv Erhardt presented results from NDHSAA the strategic plan process. Dr. Erhardt's presentation was broken down into three areas:

1. Review of the NDHSAA strategic plan process
2. Reviewed Priorities Report
3. Reviewed Strategic Plan Draft

Dr. Erhardt's recommendations are:

1. Allow the Board to review the Strategic Plan Draft
2. Direct Executive Secretary and staff to complete timeline and people responsible or involved

3. Ask for public input through the following avenues:
 - a. Post on NDHSAA website
 - b. Post in September BULLETIN
 - c. Present strategic plan at October general assembly meeting
4. Revise strategic plan document as needed
5. Approve strategic plan
6. Add plan status to monthly Board agenda

Motion to accept first draft of Strategic Plan by Olson with second by Auch. Motion carried unanimously.

Mark Anderson, General Manager and Kevin Ressler, Marketing and Sales Manager from Farmers Union Insurance appeared before the Board to express their satisfaction with their status of NDHSAA premier partner and make presentations to the Board. Anderson gave an update on Farmers' Union Insurance. A goal remains to allocate funds toward youth especially NDHSAA. They have increased sponsorship with FHA and became a primary sponsor of BEK Communications. Appreciate being a part of high school activities in North Dakota. Sylling presented Mark Anderson with a picture of the 2012/13 NDHSAA/Farmers' Union Insurance Distinguished Students.

Steve Hall reported on the Constitution & By-Laws Committee meeting. Committee discussion included Junior high enrollments less than 50 and academic eligibility. Reference to junior high enrollments less than 50 is inconsistent in the interpretations and general regulations of the NDHSAA Constitution & By-Laws. Some references are to more than 50 and some are to less than 50 leaving the question of where exactly 50 students would be considered. The committee recommends more information be gathered from athletic directors. Staff member Fetsch will meet with ADs in September to gather feedback as to how much of an issue this is. There was also some discussion to drop 7th & 8th grade regulations completely from NDHSAA control. Concern was voiced this concept should not be considered. Staff was directed to make the wording of the 50 rule consistent within the interpretations of the NDHSAA Constitution & By-Laws.

Academic eligibility discussion began last year when Richardton-Taylor proposed an amendment to the Constitution & By-Laws. How students receive credit has changed in the past years. The number of hours per week varies now, block scheduling, college classes, distance education, etc. There are many scenarios now that did not exist in past years. Credits/eligibility may need to be re-structured to accommodate these changes. Board consensus was there is a need to involve high school principals in this decision. Ulland will bring this topic to the ND Principals' Association. Sylling offered NDHSAA Staff and Board representative would be willing to attend a principals' association meeting to work on this.

Motion to accept Constitution & By-Laws committee report made by Martin. Second by Sanstead. Motion carried unanimously.

Motion by Auch with second by Brannan to open the agenda item finance committee report. Motion carried unanimously.

Motion by Hall to direct Sylling to enter an agreement with Sue Carlsrud to continue the current arrangement for the provision of health insurance. Second by Ham. Motion carried unanimously.

Football plan committee met with a report given by Olson. The committee recommends additions to the football plan guidelines 8a, 8b, 8c, i, ii, iii.

8. A North Dakota school may apply for an emergency coop for the second season of a current football plan only, if all the following criteria are met:
 - a. An approved coop for the following two-year football plan must be in place prior to being eligible for an emergency coop.
 - b. Emergency coop applications will only be considered if the requesting school has provided proof that student-athletes have no opportunity to compete at the varsity level for the second year of the existing plan.
 - c. If the emergency coop is approved;
 - i. See 4b and 6c above regarding the host school. The host schools' current schedule and division placement will be used for the second year of the existing plan.
 - ii. Only seniors from the applying school would be eligible for varsity competition for \$1,000 non compliance fee per player
 - iii. Sub-varsity players could compete for a \$200 non-compliance fee per player

The Executive Secretary presented his report. A concussion survey was sent to member schools with the report shared with the Board. 117 schools responded to the survey. Dr. Mathern who is on the NDHSAA medical advisory committee, was extremely interested in the data the survey provided. She requested the 2011-12 NDHSAA participation report and will apply the national percentages to our school participation to give schools an idea of how we relate to national averages. The question was raised if this information should be brought to the state legislature. Sanstead noted there is a committee that tracks bills effects. Dr. Sanstead will get contact information to Executive Secretary Sylling so this information may be shared with the legislature. The concussion survey information will also be shared with administrators at our fall administrator meetings..

Tom Mix from Forum Communications was introduced.

President Swiontek, on behalf of the board, recognized and thanked Sheryl Solberg for her 34 years of dedicated service to the North Dakota High School Activities Association.

“Sheryl has been a devoted, committed, and passionate assistant during that time. She has been a leader and a change agent for North Dakota educationally based activities. In addition, Sheryl has been one of the trailblazers in the development and promotion of interscholastic girls’ athletics in our great state. When you consider where we were 34 years ago with the number athletic opportunities we had for girls and where we are now, the growth is nothing less than tremendous. Sheryl deserves a great deal of credit for this expansion. As a board we are extremely appreciative of the leadership she has provided this organization and want to thank her from the bottom of our hearts for her service and wish her a very deserving and wonderful retirement.”

The next meeting will be held on Wednesday June 27, 2012 at 10:00 am at the NDHSAA office in Valley City.

President Swiontek declared the meeting adjourned.

Respectfully Submitted,
Brenda Schell
Assistant to the Executive Secretary

Signed: _____ Approved Date: ____/____/____