

MINUTES
North Dakota High School Activities Association
Board of Directors
September 13, 2011 – Valley City, ND

The Board of Directors of the North Dakota High School Activities Association met on September 13, 2011 at the NDHSAA office in Valley City. President Swiontek called the meeting to order at 9:00 a.m. with all members present.

The Board welcomed representatives from Premier Partner Farmers Union Insurance. President Swiontek shared the Board's gratitude for Mr. Olson and Farmers Union Insurance's partnership with the NDHSAA. Mr. Olson thanked the Board and indicated their company is excited for the new five-year contract as the Premier Partner. Mr. Olson shared he will soon be retiring and introduced Mark Anderson who will be taking his position. With the last couple years of difficulty in the insurance industry, Farmers Union is strong and looks forward to being able to afford opportunities for young people through not only the NDHSAA but also many other organizations in support of community efforts across the region. Incoming President, Mark Anderson introduced himself by sharing his background. Mr Olson thanked the Board and staff for all they do for high school students and how much he enjoyed his affiliation with the NDHSAA board and staff and will continue to work with the association. President Swiontek wished Mr. Anderson well and thanked Farmers Union Insurance for all they do.

Following additions, motion by Martin to approve the agenda. Second by Auch and carried unanimously.

The Board reviewed the minutes of the August 11, 2011 regular meeting and the August 31, 2011 special meeting. Motion by Ulland to approve the minutes of the August 11, 2011 regular meeting. Second by Helvik and carried unanimously. Motion by Sanstead to approve the minutes of the August 31, 2011 meeting. Second by Olson and carried unanimously.

The Executive Secretary presented the finance report with review of the balance sheet, detailed budget report and savings & investments. Motion by Helvik to approve the report. Second by Olson. Motion carried unanimously.

The Board reviewed the applications for cooperative sponsorship applications:

- a. Jamestown and Gackle-Streeter in Girls Hockey, 9-12, 2011-12, no fee
Motion by Moe to approve. Second by Martin and carried unanimously.
- b. Hettinger and Mott-Regent in wrestling, 7-12, 2011-12, no fee
Motion by Sanstead to approve. Second by Hall. Moe inquired how many athletes will this provide as the total enrollment is quite large. Motion carried unanimously.
- c. Fargo Public Schools and Shanley/Sullivan in gymnastics, 7-12, 2011-12, no fee
Motion by Helvik to approve. Second by Olson and carried unanimously.
- d. Williston and Grenora in wrestling, 7-12, 2011-12, no fee
Motion by Moe to approve. Second by Auch and carried unanimously.
- e. Jamestown and Pingree-Buchanan in baseball, 7-12, no fee
Motion by Sanstead to approve. Second by Martin and carried unanimously.

Helvik reported on behalf of the Realignment Committee. The purpose of the committee was to review placement of the new Hankinson/Fairmount baseball program. Recommended was placement in Region 1. This gives Region 1 seven teams with Region 5 having eight teams and the remainder of the regions six teams. As recommended by the committee to place Hankinson/Fairmount in Region 1, motion by Ulland to approve. Second by Martin and carried unanimously.

Hall reported on behalf of the Constitution & By-Laws with two items on the agenda.

a. The committee discussed how the by-laws address a situation in which a student marries which may cause a change of schools and how does this affect eligibility. The committee has no recommendation at this time but will continue study.

b. The approved division of softball brought forward the situation where the softball plan is working with the 325 number for Class A and Class B. This may cause some Class B schools entered into coops which cause the total enrollment to exceed 325 to play in the Class A division. Ham indicated if there was not an amendment, Park River would no longer be a part of the Grafton softball coop. Ulland indicated if there is an exemption, it would definitely promote more Class B schools to possibly coop to start a softball program. At this time, the committee has no recommendation. Motion by Helvik to accept the report. Second by Ham and carried unanimously.

Moe reported on behalf of the Officials Committee to discuss the concussion legislation as it relates to high school sports officials with the following recommendations:

a. The officials will take the NFHS concussion course one time. After that initial time, a review is to be included in the annual rules clinic.

b. Fall officials will have an October 1st deadline.

c. Winter officials November 28

d. Spring officials April 2

e. Officials who desire to work the post season must have completed all concussion training requirements.

Motion by Helvik to accept this report. Second by Martin and carried.

Motion by Moe to have the Board mandate all registered sports officials take the NFHS concussion management course as outlined by the committee. Second by Auch. Brannan moved to amend the motion with the recommended procedure and deadlines for 2011-2012 as listed and for 2012-13 the deadlines are set to coincide with registration deadlines. Second by Olson. The vote on the amendment carried unanimously. The vote on the amended motion carried unanimously.

Brannan asked the Board if a survey should be sent to the schools at the end of each season to see how many concussion situations occurred. The Executive Secretary was directed to notify schools of an upcoming survey inquiring about concussion information.

The Board held audience with Principal Chad Benson of Hankinson for an appeal to a hardship ruling for a Hankinson student. Mr. Benson presented the situation to which the student hardship application was addressed. The student's parents were present and shared additional comments.

Motion by Olson to uphold the decision of the Executive Secretary. Second by Ham. A roll call vote was taken: Ulland – yes, Sanstead – yes, Hall – yes, Helvik – yes, Olson – yes, Ham – yes, Brannan – yes, Martin – yes, Moe – yes, Auch – yes, Swiontek – yes. Motion carried unanimously.

Staff member Schell presented a technology report

- a. The staff is currently addressing the question concerning opening rules clinics twice for same sports that are at different seasons during the year.
- b. The staff has used the program, Go To Meeting and find it a very useful tool.
- c. The program, Survey Monkey is currently being used for items such as surveys, constitution information, online voting on by-law amendments (which do not count if there is a change to the amendment at the general assembly meeting).
- d. Most software purchases are done through techsoup.com which saves the association financially.
- e. Hardware updates will take place after first round of online clinics and testing for fall activities are concluded.
- f. This fall, there was an increase in the number who participated in the National Federation online clinics.
- g. The online testing was taken by 956 people.
- h. The concussion course available through NFHS Learn. Currently in North Dakota, 2,776 individuals have completed the course since August 1st this year. Included in this count are coaches, officials, parents and students.
- i. A study of looking into rolling rosters from year to year is currently being studied. There is a concern for lack of accuracy as this information is used for eligibility and participation reports.
- j. The study on opening the online clinic more than once has raised a question how this will be handled for officials while making it available for coaches. The Arbiter has the capability of producing a CD which can be made available for coaches in spring sports in which the clinic is online in the fall. More details continue to be discussed. President Swiontek assigned further discussion on the clinic issue to the Officials Committee.

Moe requested additional study on the possibility of rolling rosters.

President Swiontek requested the Board bring discussion of mandatory coaches' education back to the table. Moe indicated they surveyed NDIAAA and the total membership was opposed to a mandate for coaches' education. Martin observed some junior high coaches taking these courses have grown in their confidence level. Martin indicated they waive requiring coaches to take the coaches education course if they bring in coaching background. Hall stated coaches who have been on board a number of years are the more reluctant. Newer coaches have jumped on board on the available courses. The Executive Secretary shared administrators were hesitant to mandate coaches' education because coaches education minors were not being recognized. Olson stated the need to revisit the coaches' education and take another look at items such as honoring coaching minors.

Motion by Helvik to reconvene the Coaches Education Committee for adjustments to the plan, timelines and renewals to be reintroduced to the membership. Second by Sanstead and carried. This report is slated for the November Board meeting.

The Board reviewed the October meeting details with committee meetings slated to be scheduled.

The Board reviewed a letter from Byron Knutson, DC concerning sports physicals.

Representative Reports - Martin asked if the Board is aware of the three-class group studying and meeting in Jamestown. President Swiontek indicated a meeting which was scheduled has been canceled. They are looking at setting another meeting date.

President Swiontek indicated he has been in contact with Prairie Public in making an interactive program for students addressing use of alcohol. The Executive Secretary met with Charles Gulsvig of Sanford Health concerning sponsorship of a platform which may potentially fit into sponsorship of this type of activity.

The next meeting is scheduled for October 19, 2011 in Bismarck with committee meetings to be scheduled the prior evening.

Ham asked if anyone has raised their admission prices to \$6 and \$4. Some indicated \$7 and \$5 were the set prices for doubleheaders.

With no further business, President Swiontek declared the meeting adjourned.

Respectfully submitted,
Sheryl Solberg, Asst. to the Exec. Sec.