

MINUTES
North Dakota High School Activities Association
August 2, 2012, Valley City, ND

The Board of Directors of the North Dakota High School Activities Association held their meeting on August 2, 2012 in Valley City. President Ulland called the meeting to order at 9:45 a.m. with all members present. President Ulland welcomed the new board members as they introduced themselves followed by returning Board members, executive staff and executive assistants.

Following additions and deletions, motion by Ham to approve the agenda. Second by Olson and carried unanimously.

The Board was previously supplied the minutes of the June 19-20, 2012 and June 27, 2012 meetings for review. Motion by Sanstead to approve the June 19-20, 2012 minutes as read. Second by Martin. Motion carried unanimously. Motion by Helvik to approve the June 27, 2012 minutes as read. Second by Hall. Motion carried unanimously.

The Executive Secretary presented the financial report beginning with the 2011-2012 year-end balance sheet, detailed budget and investment report which was made available prior to the meeting for review. Harold Rotunda will appear before the Board later in the meeting to report on the audit for the 2011-2012 year. Motion by Helvik to approve the year-end report. Second by Ham. Motion carried unanimously.

The Executive Secretary reviewed the spring sport financial report and the Fine Arts financial report for 2011/12.

The Board reviewed cooperative sponsorship dissolution applications:

1. Lamoure and Oakes in boys' soccer, 7-12, Established '01
Moved to approve by Olson. Second by Auch. Motion carried unanimously.
2. LaMoure and Oakes in girls' soccer, 7-12, Established '01
Moved to approve by Olson. Second by Auch. Motion carried unanimously.
3. LaMoure and Jamestown in girls' swimming & diving, 7-12, Established '05
Moved to approve by Sanstead. Second by Hall. Motion carried unanimously.
4. Nedrose and Minot in girls' swimming & diving, 7-8, Established '07
Moved to approve by Martin. Second by Ham. Motion carried unanimously.
5. Nedrose and Minot in boys' swimming & diving, 7-8, Established '07
Moved to approve by Martin. Second by Ham. Motion carried unanimously.
6. Nedrose and Minot in girls' golf, 7-8, Established '07
Moved to approve by Martin. Second by Ham. Motion carried unanimously.
7. Nedrose and Minot in boys' golf, 7-8, Established '07
Moved to approve by Martin. Second by Ham. Motion carried unanimously.
8. Kensal and Carrington in football, 2012/13

Tom Tracy, Superintendent of Kensal Public Schools discussed the dissolution of their current football coop with Carrington beginning in the 2012/13 school year. Carrington HS was not opposed to the dissolution, however concern was shown for the disregard of the existing football plan and guidelines. Kensal has two students that have been participating in the Kensal-Carrington football coop. One student would like to participate in Jamestown the other student has moved to Carrington.

A motion to deny the coop dissolution request was made by Ham. Second by Olson. A roll call vote was taken. Olson – yes, Auch - yes, Brannan- yes, Hall – yes, Ham – Yes, Helvik – yes, Martin – yes, Roaldson – yes, Sanstead – yes, Wiberg – yes, Ulland – yes Motion to deny the coop dissolution carried unanimously.

For further review of the Financial Report, the Executive Secretary introduced Harold Rotunda to report on the audit for the 2011-2012 year. Motion by Helvik to approve the report. Second by Martin. Motion carried unanimously.

Executive Board report was presented by President Ulland. The Executive Board met to determine whether or not a football coop application between Kensal & Jamestown for 2012/13 should be considered by the Board. Consideration of the proposed coop was denied by the Executive Board.

A request for a coop between Larimore and Dakota Prairie in boys' and girls' cross country was considered and denied by the Executive Board. Motion by Helvik to approve Executive Board report. Second by Ham. Motion carried unanimously.

West region tournament sites were discussed. At the June 19-20, 2012 Board meeting, Jeff Dornfeld, AD Williston High School asked to have until the August Board meeting to determine whether or not they would be able to host the West Region Wrestling Tournament in 2012-13. A letter from Jeff Dornfeld was presented stating Williston will not be able to hold the West Region Wrestling Tournament due to a shortage of hotel rooms. The West Region Athletic Directors recommended moving the tournament to Minot, the next place on their rotation schedule. Motion by Ham to move the 2012-13 West Region Wrestling Tournament to Minot. Second by Hall. Motion carried unanimously.

A recommendation was received from the West Region Athletic Directors to move the 2012-13 West Region Volleyball Tournament to Mandan. An invitation was received from Mandan. Motion by Auch to move the 2012/13 West Region Volleyball Tournament to Mandan. Second by Sanstead. Motion carried unanimously.

Hall provided a report from the Constitution & By-Laws Committee on the strategic plan items to be reviewed by the Constitution & By-Laws Committee. An October 1st meeting has been set to determine a new format and to continue work on by-laws. Timelines for the strategic plan were stated and added to the overall plan draft. Motion to approve the committee report by Helvik. Second by Brannan. Motion carried unanimously.

Helvik provided a report from the Media Committee on the television contract and strategic plan items. The current television contract expires at the end of the 2012/13 year. The committee will continue to work on procuring a new contract. Chuck Schmidt, a staff member from the Arizona Interscholastic Association will be invited to ND to share what AZ is doing with webcasting. Timelines for the strategic plan were stated and added to the overall plan draft. Motion to approve the committee report by Auch. Second by Brannan. Motion carried unanimously.

Ham provided a report from the Finance Committee to the Board regarding their discussion of the strategic plan. Pursuing additional corporate sponsorships is an ongoing task, keeping in mind we need to assure our current sponsors contracts are honored. We are in the first year of a 5 year contract with our Premiere sponsor. The committee recommended establishing a purpose for a foundation before any additional plans are made to create an NDHSAA Foundation. The committee discussed the strategic planning committee's recommendation regarding the addition of a media specialist. With the proposed changes being made with webcasting it may be possible to hire a media manager/specialist in the future. Timelines for the strategic plan were stated and added to the overall plan draft. Motion to approve the committee report by Sanstead. Second by Auch. Motion carried unanimously.

Olson provided a Realignment Committee Report with timeline recommendations for appropriate items in the strategic plan. Timelines for Strategic Goal 2 concerning Enrollment – classification – criteria for coops are all ongoing. Timelines for the strategic plan were stated and added to the overall plan draft. Motion to approve the committee report by Martin. Second by Ham. Motion carried unanimously.

Martin provided an Officials Committee Report with timeline recommendation for appropriate items in the strategic plan. Elimination of goal 4 step 2 was recommended and will be reviewed with the NDHSAA Strategic Plan Draft 3. Timelines for the strategic plan were stated and added to the overall plan draft. Motion to approve the committee report by Ham. Second by Sanstead. Motion carried unanimously.

Brannan provided a Fine Arts Committee Report including a timeline recommendation for appropriate items in the strategic plan. The committee will review and evaluate ways to reduce expenditures and increase revenues for Fine Arts activities, gather feedback and implement changes as per the proposed timeline. Timelines for the strategic plan were stated and added to the overall plan draft. Motion to approve the committee report by Helvik. Second by Auch. Motion carried unanimously.

Auch provided a Promotions and Programs Committee Report and a timeline recommendation for appropriate items in the strategic plan. Recommendations are to request schools create videos on sportsmanship, create new pre-game and game sportsmanship announcements, create public service announcements (PSA) to recruit officials. Removal of reference to coaches was recommended and will be reviewed with the NDHSAA Strategic Plan Draft 3. Timelines for the strategic plan were stated and added to the overall plan draft. Motion to approve the committee report by Martin. Second by Sanstead. Motion carried unanimously.

Wiberg provided a Tournament Committee Report and a timeline recommendation for appropriate items in the strategic plan. Reference to locations and profitability are recommended to be directed to the Combined Tournament Committee in December 2012. Recommendation to eliminate goal 2, step 5 will be reviewed with the NDHSAA Strategic Plan Draft 3. Timelines for the strategic plan were stated and added to the

overall plan draft. Motion to approve the committee report by Brannan. Second by Hall. Motion carried unanimously.

Strategic Plan general timelines were recommended and approved as follows:

- i. August—Board approve Committee Assignments
- ii. August—Committees meet to approve or make changes and develop timelines
- iii. September—Board approves what is to be presented to membership
- iv. September—Survey member schools for feedback
Use Survey Monkey for feedback on each goal
- v. October—Make adjustments and present to membership as draft
- vi. November—Final approval of strategic plan

Staff member Bubach reported Bismarck State College has indicated a willingness to host Class B State Music in 2014 and 2015. Motion to approve Bismarck State College as State Class B Music site for 2014 and 2015 by Sanstead. Second by Helvik. Motion carried unanimously.

A request from Grand Forks Red River HS regarding a student being allowed to compete in a similar athletic contest during the high school season of that sport was reviewed. NDHSAA By-Laws allow the Board to approve this as long as there are Olympic or International ramifications. Motion to approve by Sanstead. Second by Auch. Motion carried unanimously.

Coaches' Education requirements were reviewed. A motion by Olson to add "a coaching fundamentals course while in college" and strike "within the last 2 years" from the coaches certified permit requirements. Second by Helvik. Motion carried unanimously.

Discussion on fines outlined in the NDHSAA Coaches Certified Permit Requirements resulted in a motion by Ham to amend permit requirement note #3 to Non-Completion of certification, the respective school will receive a warning for the first offense. Each subsequent offence results in a \$200 fine for the school for each violation. Second by Auch. Motion carried unanimously.

Motion by Brannan to amend permit requirements note #2 to "Coaches who graduated from college with a coaching minor which included Fundamentals of Coaching, First Aid, CPR/AED and Concussion Management within five years of the application for the permit will be given a Coaching Permit. Second by Sanstead. Motion carried unanimously.

The Executive Secretary reported that participation surveys were included in Board packets. Sylling will be attending the NFHS Summer Conference planning committee meeting on August 19-21, 2012. Any suggestions of improvements to the summer conference should be directed to Sylling before that date.

Sylling reported Derrick Dixon was approved by the NFHS and named to the national wrestling rules committee and Traci Heisler was approved by the NFHS and named to the national track & field rules committee.

The next meeting will be held on Tuesday, September 18, 2012 at the NDHSAA office in Valley City.

President Ulland declared the meeting adjourned.

Respectfully Submitted,
Brenda Schell
Assistant to the Executive Secretary

Signed: _____ Approved Date: ____/____/____