

MINUTES**North Dakota High School Activities Association
January 25, 2014, Bismarck, ND**

The Board of Directors of the North Dakota High School Activities Association held their meeting on January 25, 2014 in Bismarck. President Olson called the meeting to order at 1:03 p.m.

Members present: Olson, Roaldson, Martin, Ham, Brannan, Hall, Wiberg, Rinas, Bertsch, Baesler, Auch

Others present: Curt Jones, West Fargo AD, Randy Johnson, Hazen AD, Jeff Fastnacht, Ellendale Superintendent, John Barry, Glen Ullin Superintendent, Tom Rettig, Enderlin Superintendent, Dave Saxberg, Maple Valley Superintendent

Upon additions to the agenda, motion by Martin to approve the agenda. Second by Wiberg. Motion carried unanimously.

The Board was previously supplied minutes of the November 22, 2013 meeting for review. Motion by Auch to approve minutes as read. Second by Hall. Motion carried unanimously.

The Board was previously supplied minutes of the December 12, 2013 meeting for review. Motion by Roaldson to approve minutes as read. Second by Bertsch. Motion carried unanimously.

The Executive Secretary presented the financial report including balance sheet, detailed budget and investment report for review. The Executive Secretary presented the fall sports financial report for review. Motion by Brannan to approve the financial report. Second by Rinas. Motion carried unanimously.

The Board reviewed cooperative sponsorship dissolution requests:

- a. Bowbells and Kenmare in baseball, 2013-14
Motion by Wiberg to approve. Second by Brannan. Motion carried unanimously.
- b. Edmore and Lakota in boys' golf, 2013-14
Motion by Auch to approve. Second by Martin. Motion carried unanimously.
- c. Edmore and Lakota in girls' golf, 2013-14
Motion by Auch to approve. Second by Martin. Motion carried unanimously.
- d. Trenton and Williston Trinity Christian in baseball, 2013-14
Motion by Brannan to approve. Second by Wiberg. Motion carried unanimously.
- e. Munich and Starkweather in boys' basketball, 2014-15
Motion by Roaldson to approve. Second by Rinas. Motion carried unanimously.
- f. Munich and Starkweather in girls' basketball, 2014-15
Motion by Roaldson to approve. Second by Rinas. Motion carried unanimously.
- g. Sawyer & Bishop Ryan in wrestling, 7-12, 2014-15
Motion by Brannan to approve. Second by Auch. Motion carried unanimously.

The Board reviewed cooperative sponsorship applications:

- a. Valley City and Barnes County North in softball, 7-12, 2013-14, no fee
Motion by Wiberg to approve. Second by Ham. Motion carried unanimously.
- b. Westhope and Newburg in boys' track & field, 7-12, 2013-14, late fee
Motion by Ham to approve. Second by Martin. Motion carried unanimously.
- c. Westhope and Newburg in girls' track & field, 7-12, 2013-14, late fee
Motion by Ham to approve. Second by Martin. Motion carried unanimously.
Fee waiver request by Westhope for items 6b and 6c
Motion by Ham to waive late fee. Second by Martin. Motion carried unanimously.
- d. MLS Mohall, Glenburn, Kenmare, Bowbells in baseball, 7-12, 2013-14, late fee
Motion by Auch to approve. Second by Rinas. Motion carried unanimously.
- e. New Salem-Almont, Glen Ullin, Hebron in boys' golf, 7-12, 2013-14, late fee
Motion by Wiberg to approve. Second by Auch. Motion carried unanimously.
- f. New Salem-Almont, Glen Ullin, Hebron in girls' golf, 7-12, 2013-14, late fee

- Motion by Wiberg to approve. Second by Auch. Motion carried unanimously.
- g. Midkota, Kensal, Barnes County North and Griggs County Central in baseball, 7-12, 2013-14, late fee
Motion by Roaldson to approve. Second by Wiberg. Motion carried unanimously.
- h. Hankinson, Fairmount, Rosholt (SD), Campbell-Tintah (MN), Lidgerwood, in baseball, 7-12, 2013-14, late fee
Motion by Hall to approve. Second by Bertsch. Motion carried unanimously.
- i. Hankinson, Fairmount, Campbell-Tintah, Lidgerwood, in softball, 7-12, 2013-14, late fee
Motion by Ham to approve. Second by Rinas. Motion carried unanimously.
- j. Hankinson, Fairmount, Campbell-Tintah, Lidgerwood, in girls' golf, 7-12, 2013-14, no fee
Motion by Wiberg to approve. Second by Auch. Motion carried unanimously.
- k. Hankinson, Fairmount, Campbell-Tintah, Lidgerwood, in boys' golf, 7-12, 2013-14, no fee
Motion by Wiberg to approve. Second by Auch. Motion carried unanimously.
- l. Langdon Area and Munich in boys' basketball, 7-12, 2014-15, no fee
Motion by Martin to approve. Second by Roaldson. Motion carried unanimously.
- m. Langdon Area and Munich in girls' basketball, 7-12, 2014-15, no fee
Motion by Martin to approve. Second by Roaldson. Motion carried unanimously.
- n. Velva and Sawyer in wrestling, 7-12, 2014-15, no fee
Motion by Hall to approve. Second by Bertsch. Motion carried unanimously.
- o. Wilton and Wing in softball, 7-12, 2013-14, no fee
Motion by Rinas to approve. Second by Brannan. Motion carried unanimously.

Todd Olson, Executive Board Chair reported penalties assessed and actions taken to:

1. Grand Forks Public Schools for not registering a foreign exchange student that competed in swimming & diving. Penalty is forfeiture of all points at meets ineligible player participated and the adjustment of all team points at each of the meets.
2. Dickinson Trinity Athletic Director, Andrew DesRosier, in response to his ejection from a basketball game in Bismarck. Executive Secretary will issue a letter indicating additional ramifications will be assessed if additional problems occur.
3. Williston and Williston Trinity requested a baseball coop after the coop formation deadline. Coop request was denied by Executive Board. The coop request will not be forwarded to the entire Board.

A request to waive a penalty for use of an ineligible student was received from West Fargo High School. Curt Jones, West Fargo AD, addressed the Board concerning a hockey coop late fee and the participation of a student from a cooping school on the West Fargo boys' hockey team. The late fee for a cooperative sponsorship between Oak Grove and West Fargo High School had not been paid before competition resulting in an ineligible player competing. The cooperative sponsorship was approved on September 17th and West Fargo High School, as the host school, was billed on September 18th. The late fee was not received before the start of hockey. Coops are not in force until approved by the board and fees are received. Through Board discussion, a statement will be added to coop billings in the future. "The NDHSAA Board of Directors has approved the above late fee coop(s) contingent on late fee payment. Coops are not in force and incoming athletes are ineligible participants until fees are received at NDHSAA." Motion by Ham to deny request. Second by Rinas. Motion carried unanimously.

Williston Trinity Christian appealed a fine assessed by the Executive Board for the By-Law infraction of playing a volleyball match on Thursday of NDEA (NDU).
Motion by Brannan to deny. Second by Martin. Motion carried unanimously.

Kirk Ham, Realignment Committee Chair, presented a realignment of softball regions from North & South to East and West beginning Spring 2014 as follows:

West (7)*

Central McLean
 Des Lacs-Burlington
 Kenmare/Bowbells/MLS
 Stanley
 Watford City
 Westhope/Newburg/Bottineau
 Wilton/Wing

* 3 out of 7 qualify for the
 State Tournament

East (11)**

Central Cass
 Dakota Prairie
 Enderlin/Maple Valley
 Grafton
 Hankinson/Fairmount/Campbell-Tintah/Lidgerwood
 Hillsboro/Central Valley
 Kindred/Richland
 May-Port/CG
 Northern Cass
 Pembina County North
 Thompson

**5 out of 11 qualify for the
 State Tournament

2014 State Tournament:

- #1 West vs #4 East
- #2 East vs #3 West
- #1 East vs #5 East
- #2 West vs #3 East

Motion by Brannan to Approve. Second by Hall. Motion carried unanimously.

The realignment committee recommended the following Class B region placements for new softball teams.

1. Wilton/Wing - West Region
2. Dakota Prairie – East Region

Motion by Brannan to approve. Second by Martin. Motion carried unanimously.

The realignment committee recommended the following Class B region placements for new baseball teams.

1. Oakes - Region 1
2. Ray - Region 7
3. Stanley - Region 7

Motion by Bertsch to approve. Second by Roaldson. Motion carried unanimously.

The Board received a request from Glen Ullin/Hebron High Schools concerning waiver of the less than 50 rule for junior high basketball. John Barry, Glen Ullin Supt of Schools requested allowing 6th grade students to play both 6th grade and 7th grade basketball schedules. NDHSAA does not administrate 6th grade basketball. The possibility exists that 6th graders could play a full 6th grade season and a complete a full 7th grade season.

Motion by Hall to deny. Second by Ham. Motion carried unanimously.

Jason Wiberg, Devils Lake High School AD presented a request to allow basketball participation one day early in order to fill out the brackets for the Lake Region Girls' Basketball Tournament in December of 2014. They will have their 9 practices in before the beginning of the tournament.

Motion by Ham to approve. Second by Roaldson. Motion carried with one abstention.

Randy Johnson, Hazen High School Athletic Director, representing Class B Region VII basketball and volleyball, requested approval for changes to the format of the experimental super region tournaments.

Currently, the first round games are held at the higher seed with team 5 hosting team 12, team 6 hosting 11, team 7 hosting team 10, and team 8 hosting team 9. They would like to have all of the regional tournament games be held at one centrally located site.

Motion by Roaldson to deny recommendation based upon financials from fall and request the tournament committee review at the completion of the winter tournaments. Second by Auch. Motion carried unanimously.

Steve Hall, Tournament Committee Chair, reviewed recommended changes proposed by the Combined Tournament Committee for Board approval. Recommendations are as follows:

1. 2014-15
 - a. Boys' Tennis - from Bismarck to Grand Forks
 - b. Girls' Swimming & Diving - from Mandan to Bismarck
 - c. Boys' Swimming & Diving - from Mandan to Bismarck
2. 2015-16
 - a. Girls' Tennis- from Fargo to Grand Forks
3. 2016-17
 - a. Boys' Tennis - Bismarck to Grand Forks
 - b. Girls' Swimming & Diving - from Grand Forks to Bismarck
 - c. Football - from Grand Forks to Fargo
 - d. Boys' Swimming & Diving – from Grand Forks to Bismarck
 - e. Girls' Tennis - from Minot to Grand Forks
4. 2018-19
 - a. Football – from Grand Forks to Fargo
5. 2019-20
 - a. Boys' and Girls' Hockey – from TBA to Grand Forks
6. 2020-21
 - a. Recommendations for all sites

***Site Rotation Grid as approved.**

NHDSAA	Approved	Approved	Approved	Approved	Approved	Approved	Approved
Activity	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
"A" Girls Golf	Jamestown	Fargo	Mandan	Grand Forks	Jamestown	Wahpeton	Minot
Boys Tennis	Grand Forks	Grand Forks	Grand Forks	Fargo	Bismarck	Grand Forks	Grand Forks
Boys Soccer	Grand Forks	Mandan	Fargo	Jamestown	Grand Forks	Mandan	Fargo
Cross Country	Minot	Grand Forks	Jamestown	Valley City	Bismarck	Fargo	Dickinson
Girls Swimming	Bismarck	Bismarck	Bismarck	Mandan	Bismarck	Grand Forks	Bismarck
Football	Grand Forks	Fargo	Fargo	Fargo	Fargo	Fargo	Fargo
Volleyball	Minot	Minot	Fargo	Minot	Minot	Minot	Fargo
Wrestling	Fargo	Fargo	Fargo	Fargo	Fargo	Fargo	Fargo
Gymnastics	Jamestown	Jamestown	Dickinson	Jamestown	Jamestown	Jamestown	Dickinson
Boys & Girls Hockey	Fargo	Grand Forks	Grand Forks	Grand Forks	Grand Forks	Grand Forks	Grand Forks
"B" Girls' Basketball	Minot	Grand Forks	Minot	Grand Forks	Minot	Grand Forks	Minot
Boys Swimming	Bismarck	Bismarck	Bismarck	Mandan	Bismarck	Grand Forks	Bismarck
"A" G & B Basketball	Fargo	Bismarck	Bismarck	Bismarck	Bismarck	Fargo	Bismarck
"B" Boys' Basketball	Bismarck	Minot	Fargo	Minot	Fargo	Bismarck	Fargo
Girls Tennis	Minot	Grand Forks	Grand Forks	Grand Forks	Minot	Fargo	Grand Forks

Track	Bismarck	Bismarck	Bismarck	Bismarck	Bismarck	Bismarck	Bismarck
"B" Golf	Jamestown	Carrington	Mandan	Fargo	Jamestown	Carrington	Minot
	Carrington	Jamestown	Bismarck	Oxbow	Carrington	Jamestown	Minot
"B" Baseball	Mandan	Fargo	Jamestown	Mandan	Fargo	Jamestown	Mandan
"A" Baseball	Fargo	Jamestown	Mandan	Fargo	Jamestown	Mandan	Fargo
Softball	Dickinson	Grand Forks	West Fargo	Jamestown	Minot	West Fargo	Jamestown
Girls Soccer	Jamestown	Mandan	Fargo	Bismarck	Jamestown	Grand Forks	Mandan
"A" Boys Golf	Fargo	Minot	Grand Forks	Dickinson	Fargo	Mandan	Wahpeton
Changes in sites are highlighted red							
New recommended sites are in BOLD							

Recommendations from the Combined Tournament Committee are moving toward placement of tournaments based on what is best for the tournament financially and by facility.

Motion by Wiberg to approve. Second by Rinas. Motion carried unanimously.

The Board acted upon a letter from North Sargent High School requesting an additional non-qualifying event, a four person dramatic duo, at a speech meet. Staff member Bubach addressed the Board requesting denial of the request remanding it to speech advisory for discussion and creation of a Board recommendation.

Motion by Hall to approve. Second by Ham. Motion carried unanimously.

Jim Roaldson, Football Committee Chair outlined the recommended football plan for 2015 and 2016.

NDHSAA

Football Plan Guidelines

The following guidelines are being considered by the NDHSAA Football Committee for the administration of the current football plan and the development of subsequent two – year football plans

1. Football plans shall be established for two years.
2. Football seasons for plan purposes will be 2015 and 2016.
3. There will be 4 divisions of football. (AAA, AA, A, 9M)
4. Enrollments for plan development purposes will be determined by:
 - a. Fall 2013 male enrollments (grades 7 – 10) as provided by the Department of Public Instruction shall be used except as stipulated below.
 - b. The host school shall be the school with the largest enrollment for plan purposes.
 - c. When schools have equal enrollments, the largest enrollment of the host school will be the determining factor for division placement.
 - d. In all school districts that have 60% or more of its student body qualifying for free and reduced meals, 60% of the 7 – 10 male enrollments will be used for the development of this plan.
5. Schools may request to move up to a higher division if the next smaller enrollment school in that division is willing to move down and so on.
 - a. All such requests for division assignments as of September 30, 2014 are final.
 - b. Schools that have previously opted to move up shall be given first consideration.
6. The maximum number of teams in the top three divisions will be: AAA = 16, AA = 16, A = 24 with the remainder of the teams in 9 man.
 - a. If a school chooses to play an independent schedule or discontinues football during the two - year plan, the number of teams in that division will not be changed.
 - b. Any varsity team that chooses to play an independent team will be ineligible for the playoffs.

- c. If a co-op is approved, realignment in any of the top three divisions may be allowed with consideration given to the geographic location of schools involved in the change.
- 7. BY-LAW REMINDER: Football coops must be submitted by September 15th of the previous year during both years of the two-year football plan.
- 8. A North Dakota school may apply for an emergency coop for the second season of a current football plan only, if the following criteria are met:
 - a. An approved coop for the following two-year football plan must be in place prior to being eligible for an emergency coop
 - b. Emergency coop applications will only be considered if the requesting school has provided proof that student-athletes have no opportunity to compete at the varsity level for the second year of the existing plan
 - c. If the emergency coop is approved:
 - i. See 4b and 6c above regarding the host school. The host school's current schedule and division placement will be used for the second year of the existing plan
 - ii. Only seniors from the applying school would be eligible for varsity competition for a \$1000 non-compliance fee per player
 - iii. Sub-varsity players from the applying school could compete for a \$200 non-compliance fee per player
- 9. The NDHSAA Board of Directors shall have final say in the administration of these guidelines.

NDHSAA Football Plan for 2015 and 2016 Seasons

Approved Timeline

January 2014 Meeting	complete guidelines and share with membership
March 2014	send out preliminary division assignments and request feedback
June 1, 2014	all requests for football coop dissolutions due
September 15, 2014	deadline for new football cooperative agreements
September 16, 2014	Board meets and addresses coop applications
September 17, 2014	preliminary region assignments will be sent to schools
September 30, 2014	deadline for requests to move up a division
First week in October	Football Committee meets & finalizes recommended plan
October 2014 Meeting	Final plan presented to membership

Timeline - NDHSAA Board approved: October 16, 2013

Timeline - Presented to the Membership: October 17, 2013

Guidelines – NDHSAA Board approved: January 25, 2014

Guidelines – Presented to the Membership: January 27, 2014

Motion by Brannan to approve 2015 and 2016 football plan. Second by Auch. Motion carried unanimously.

The Football Committee referred a request from Maple Valley High School regarding colony students to entire board for discussion.

Dave Saxberg, Maple Valley Superintendent, made a request of the Board to exclude male colony students in enrollment counts used in the development of the football plan. Jeff Fastnacht, Ellendale Superintendent, requested participation history from all districts in North Dakota that have colony schools included in their district enrollment. In the last 10 years, no student from any colony school has participated in any NDHSAA activity. Fastnacht proposed possible options for Board consideration when working with colony schools. The first solution would be to weight colony students using a formula similar to the formula used to weight free and reduced students. Another solution provided would be a waiver for districts that include colony students.

Motion by Brannan to direct staff to create a waiver procedure for colony students. Second by Auch. Motion carried unanimously.

Kirk Ham, Finance Committee Chair, provided the Board with recommendations for 2014-15 staff salaries to include a 4% raise for professional staff, a \$.70/hour increase for Sue Carlsrud & Patty Bass and an \$.95/hour increase for Sharon Prosbly.

The committee reported an accident with the association's 2013 Dodge Journey. The vehicle was determined a total loss by the insurance company. The proceeds from insurance will be used to replace the vehicle with a 2014 Dodge Journey from Miller Motors in Valley City.

Motion by Martin to approve the Finance Committee report. Second by Roaldson. Motion carried unanimously.

Steve Hall, Constitution & By-Laws Committee chair, provided an update to the Board regarding committee progress in the review of academic eligibility. A meeting was held November 22, 2013. The committee created a survey for member schools to obtain baseline data on current practice. Surveys will be sent on January 27, 2014 to main school contacts. Schools will have two weeks to complete the survey. The committee will meet again to disseminate survey results and will report to Athletic Directors and Principals this spring.

Kirsten Baesler, Canvassing Committee Chair, provided a vote tally for the Board positions of Class A East, and Class B Northeast.

- Class B Northeast Representative: Jeff Manley, Cavalier Public Schools Superintendent received 88 votes and Kevin Rogers, Hatton Public Schools Superintendent received 51 votes
- Class A East Representative: Andy Dahlen, Fargo North High School Principal received 70 votes and Mark Rerick, Grand Forks Public Schools Athletic Director received 61 votes.

Motion by Ham to approve the Canvassing Committee report. Second by Wiberg. Motion carried unanimously.

Kirsten Baesler, NDHSAA DPI representative received a written opinion from the Attorney General resulting from a DPI inquiry regarding allowance of home school students being able to open enroll. In the opinion of the North Dakota Attorney General, a home educated student may open enroll to a non-resident school district for the purpose of participating in academic courses. A home educated student may not open enroll to a non-resident school district for the sole purpose of participating in extracurricular activities. The rules of the NDHSAA apply to a home educated child in the same manner as a child educated in the public or private school system.

President Olson provided the Board with a brief summary of the Athletic Review meeting. The Board of Directors will vote on the Athletic Review grid at the March Board meeting.

President Olson distributed interview topics and discussed the process that will be used for interviews for the Executive Secretary position. Interviews will be held on February 4, 2014 in Valley City.

The agenda for the January 27, 2014 special membership meeting was reviewed.

The Board discussed a request to allow an 8th grade transfer student to participate in a varsity activity from Jeff Dornfeld, Williston High School Athletic Director.

Motion by Bertsch to deny request. Second by Auch. Motion carried unanimously.

Board correspondence was reviewed.

- a. Letter from Dr. Kemp concerning football safety.
- b. Letter from Don Thompson concerning the start time for the state football tournament.

Baesler brought forward correspondence from a concerned patron with regard to the noise level at a recent basketball game she attended.

Sylling provided the Executive Secretary's report.

The Board would like to congratulate Steve Hall with becoming the Superintendent of the Year for North Dakota.

The next NDHSAA Board meeting will be held March 21, 2014 in Fargo.

President Olson declared the meeting adjourned at 4:33 pm.

Respectfully Submitted,
Brenda Schell
Assistant to the Executive Secretary

Signed: _____ Approved Date: ____/____/____