

MINUTES**North Dakota High School Activities Association
August 18, 2015, Valley City, ND**

The Board of Directors of the North Dakota High School Activities Association held their meeting on August 18, 2015 in Valley City. President Wiberg called the meeting to order at 10:00 a.m. and welcomed new Board members.

Members present: Wiberg, Bertsch, Dahlen, Baesler, Hall, Roaldson, Schafer, Vollmer, Rinas, Manley, Stedman

Other's Present: Harold Rotunda

Upon additions to the agenda, motion by Manley to approve. Second by Bertsch. Motion carried unanimously.

Upon removal of the Bismarck Public Schools – Bismarck Legacy High School girls' hockey coop application from the consent agenda, motion by Hall to approve. Second by Roaldson. Motion carried unanimously.

Consent agenda items:

1. Approval of Minutes
 - a. June 16, 2015
2. Financial Reports
 - a. Balance sheet
 - i. June 2015
 - b. Budget
 - c. Savings/investments
 - i. June 2015
 - d. Spring Sports Financial
3. Coop Dissolutions
 - a. New Salem-Almont, Center-Stanton, and Glen Ullin, boys' cross country, 7-12, 2015-16
 - b. New Salem-Almont, Center-Stanton, and Glen Ullin, girls' cross country, 7-12, 2015-16
 - c. Dickinson and Hazen, girls' hockey, 7-12, 2015-16
 - d. West Fargo and West Fargo Sheyenne, girls' soccer, 9-12, 2015-16
 - e. Surrey and Nedrose, boys' track, 7-8, 2015-16
 - f. Surrey and Nedrose, girls' track, 7-8, 2015-16
4. Coop Applications
 - a. Bismarck High and Linton, boys' hockey, 2015-16, 9-12, no fee
 - b. Fargo Public Schools and Oak Grove, girls' hockey, 2015-16, 9-12, late fee
 - c. Bismarck Public Schools and Bismarck Legacy, boys' hockey, 2015-16, 9-12, no fee
 - d. Bismarck Public Schools and Bismarck Legacy, girls' gymnastics, 2015-16, 7-12, no fee
 - e. Surrey and Nedrose, baseball, 2015-16, 9-12, late fee

The Board discussed the Bismarck Public Schools and Bismarck Legacy coop application in girls' hockey for 2015-16, grades 7-12, with no fee. Discussion included whether the Board should take a stand in the formation of coops in Class A schools. Cooperative sponsorships are created by member schools and need NDHSAA Board approval. Board members questioned whether coops are being formed for participation or competition reasons. Motion by Roaldson to approve Bismarck Public Schools and Bismarck Legacy girls' hockey coop as requested. Second by Dahlen. Motion carried unanimously.

Harold Rotunda, NDHSAA auditor, provided the Board with a 2014-15 fiscal year audit report. Motion by - Roaldson to approve. Second by Vollmer. Motion carried unanimously.

The Internal Revenue Service Form 990 was presented for approval by the Executive Director. Motion by Hall to approve the IRS Form 990 as presented. Second by Schafer. Motion carried unanimously.

Jason Wiberg, Executive Committee chair, reported Executive Board actions.

- An emergency coop application request from Shanley High School was denied by the Executive Board. Application does not move forward to the entire Board.
 - Shanley and St. Joseph's (MN), girls' swimming, 7-12, 2015-16, no fee
- Fargo South High School reported the use of a 20 year-old participant during the 2015 boys track season. NDHSAA will issue a letter of reprimand to Fargo South High School. Fargo South forfeited all points for meets in which the ineligible player participated.
- Bismarck St. Mary's HS –violation of out-of-season coaching rule
 - A letter of reprimand will be issued and Bismarck St. Mary's High School will report to NDHSAA an action plan by November 13, 2015 stating how they will address out of season coaching compliance with their coaches.

Motion by Rinas to approve report. Second by Roaldson. Motion carried unanimously.

Andy Dahlen, Committee Chair, provided a Football Committee recommendation for the 2017 and 2018 football plan. Staff member Fletschock will develop a survey for committee member approval and send to schools. The committee is possibly looking at a ranking system on the survey to provide better feedback. The recommended football plan timeline was shared with the Board.

NDHSAA 2017 and 2018 Football Plan Timeline

January 2016 Board Meeting	Complete guidelines and share with membership
March 2016	Send out preliminary division assignments and request feedback
June 1, 2016	All requests for football coop dissolutions due
September 15, 2016	Deadline for new football cooperative agreements
September 20, 2016	Board meets and addresses coop applications
September 21, 2016	Preliminary region assignments will be sent to schools
September 30, 2016	Deadline for requests to move up a division
First Week in October	Football Committee meets & finalizes recommended plan
October 2016 Board Meeting	Final plan presented to membership

Motion by Roaldson to approve the football committee report. Second by Bertsch. Motion carried unanimously.

Steve Hall, Committee Chair, provided a report from the Constitution and By-Law's committee on the development of a Code of Conduct policy. The draft Student Participation Code of Conduct presented at the June Board meeting was reviewed by NDHSAA legal counsel as per Board request. Legal counsel recommended NDHSAA refrain from adopting the Student Participation Code of Conduct. The committee is considering requiring all schools to have a local school policy to address participant code of conduct. The committee would like NDHSAA office staff to review recommendations set forth in the opinion from legal counsel and schedule a meeting with NDHSAA legal counsel, Rachel Bruner-Kaufman, at the October Constitution & By-Laws Committee meeting. Motion by Baesler to approve Constitution & By-Laws report. Second by Manley. Motion carried unanimously.

Todd Bertsch, Media Committee Chair provided the Board with a report. The committee discussed the proposed extension of the NFHS Network contract. NDHSAA is currently in year three of a five year contract with NFHS Network. The proposed extension would set the amount of money paid to NDHSAA to \$55,000 for contract years 6 through 8 and \$65,000 for contract years 9 and 10. The committee directed Executive Director Fetsch to pursue a revised extension with the NFHS Network to broadcast post season events.

The committee also discussed potential penalties for streaming post season events without NDHSAA permission. The proposed penalty would be a fine equal to double the rate listed on the NDHSAA broadcast fee schedule. NDHSAA staff is directed to create policy wording to communicate with schools and tournament managers. NDHSAA will contact main school contacts and tournament managers

concerning streaming opportunities. Motion by Vollmer to approve the media committee report. Second by Schafer. Motion carried unanimously.

Brad Rinas, Finance/Personnel Committee Chair, provided the Board with a report. The committee would like to explore a possible position for a media relations position in the NDHSAA office. More information will be available at the September meeting. Motion by Manley to approve the committee report. Second by Dahlen. Motion carried unanimously.

Staff member Brenda Schell provided an update on the NDHSAA Strategic Plan. Motion by Roaldson to approve the Strategic Plan Report. Second by Rinas. Motion carried unanimously.

The Board reviewed a request from Jason Schwabe, Thompson High School Principal/Athletic Director to waive item #14 of the 2015 football regulations, which states, "any varsity team that plays an independent team will be ineligible for the playoffs." Due to scheduling conflicts, Thompson would like permission to play a varsity football game against Four Winds High School on September 25, 2015 who is playing a JV schedule this year and will not be eligible for post season. The new 9-man format consisting of 55 teams made up of (3) 7 team regions and (3) 8 team regions, made scheduling non-region games extremely difficult. Motion by Schafer to approve the request. Second by Stedman. Motion carried unanimously.

Executive Director's Report

- a. Fall Administrator meetings were held around the state in five locations. Attendance was the highest we have had in recent years.
- b. A New Administrator Orientation was held August 17, 2015 in the Valley City office. NDHSAA staff discussed regulations, deadlines, policy and procedures. The feedback was very positive. The attendees will be surveyed for feedback. Overall the orientation was a success.
- c. Fetsch informed the Board NDHSAA legal counsel Jon Sanstead is no longer employed with Pearce-Durick. NDHSAA is under contract for legal counsel with Pearce-Durick through December 2015.
- d. 2014-15 tee shirt sales report was reviewed.
- e. Anyone Can Save a Life Program was presented at all fall administrative meetings.
- f. Fetsch updated the Board on the progress of the parking lot repaving project.

NDHSAA Distinguished Student Jordyn Hetland, Wyndmere High School, and finalist Keaton Erickson, Carrington High School, provided a summary of the NFHS Student Leadership Summit held in July in Indianapolis. They thanked the Board and felt it was an extremely worthwhile conference to attend and felt it would be beneficial for all six Distinguished Student finalists to attend. At the conference they had sessions on how to have a good online presence, being respectful, being good role models along with service to others. Most states represented at the conference have student advisory or student leadership committees in their home states. Jordyn and Keaton are interested in altering the role of the NDHSAA Distinguished Students to include a leadership council with two goals in mind. First to gain more visibility for the program so more high schools participate throughout the state. Secondly allow students a recognizable voice in NDHSAA through the Distinguished Student program. They requested the Board consider financial and moral support. The council would report back to the NDHSAA Board. Board members were very interested in the idea of student input. Jordyn and Keaton would also like the Distinguished Students to act as a leadership group representing the NDHSAA. There seems to be a lack of connection between students and NDHSAA and the addition of a group of students to spread awareness of the Distinguished Student program and NDHSAA would increase visibility. The current main duty of Distinguished Students is to assist with presentation of awards at tournaments throughout the year and be role models for other students. They would like to expand those duties. The Distinguished Students plan to present the leadership skills learned at the NFHS Student Leadership Summit at the Jr. High Student Council conference this year and would like to increase awareness of NDHSAA throughout the state. NDHSAA staff will present a recommendation on a student advisory committee to the Board in September.

The next NDHSAA Board meeting will be held September 22, 2015 in Valley City.

President Wiberg declared the meeting adjourned at 11:45 am.

Respectfully Submitted,
Brenda Schell
Assistant Director

Signed: _____ Approved Date: ____ / ____ / ____