



COACHES CERTIFIED PERMIT REQUIREMENTS

ALL coaches who work with student-athletes in grades 9-12 must be certified.

To become certified a coach must complete the requirements for a NDHSAA Coaching Permit.

COACHES CERTIFIED PERMIT REQUIREMENTS

- Complete *NFHS Fundamentals of Coaching course or have completed a coaching fundamentals course while in college.
 - Complete a First Aid Course.
 - Complete *NFHS Concussion Management Course every two years.
 - Complete CPR certification and AED usage every two years.
- * NFHS indicates National Federation of State High School Associations.

COACHES CERTIFIED PERMIT RENEWAL

- To renew coaches must be certified in CPR, have completed concussion management training within the last 2 years, up-to-date on all appropriate rules clinics and complete any combination of two or more of the requirements below.
 - Attend ND High School Coaches Association Convention.
 - Complete five hours of training at a national, state or local coaching clinic.
 - Complete any sport-specific course from NFHS Learn.
 - Complete any elective course from NFHS Learn.

COACHES CERTIFIED PERMIT INFORMATION

- Schools must submit list of all coaches indicating certification status on an annual basis by April 1st each year, inclusive of the current school year. Failure to submit certification status list by April 1st will result in a \$300 fine to the school.
 - List must include, but is not limited to, coaches, assistant coaches, and volunteer coaches.
 - All coach permits expire June 30th, 5 years from the year certified/renewed.
- Coaches certification status list must be submitted, and fines paid before any team may participate in post season competition in any sport. If NDHSAA does not receive form by April 1st, all coaches are considered non-certified.
 - Schools submitting a first-year non-certified coach, in any school, receive a warning.
 - Schools submitting a non-certified coach for the second year, in any school, will result in a \$200 fine for the school for each second-year non-certified coach.
- Coaches certified permits are valid for 5 years. Certificates will be provided by the NDHSCA.
- Coaches certified permits must be renewed every five years.
- Coaches who graduated from college with a coaching minor which included Fundamentals of Coaching, First Aid, CPR/AED and Concussion Management within five years of the application for the permit will be given a Coaching Permit.